



# NYSAAA

**NYSAAA WINTER NEWSLETTER 07-08**

**CONFERENCE PROGRAM  
26TH ANNUAL CONFERENCE  
March 12-15, 2008**

**“We Are Family”**

**DAVE MARTENS RECEIVES  
NIAAA’S HIGHEST AWARD IN  
NASHVILLE –  
THE AWARD OF MERIT**

**ALSO INCLUDED INSIDE:**

State and National News Updates

Conference Registration Materials

Leadership Training Course Schedule  
And Registration Forms



NEW YORK STATE ATHLETIC ADMINISTRATORS' ASSOCIATION, INC.  
2007-08 DIRECTORY

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Conference Planning: Al Brunetti  
Leadership Training: Don Webster, CAA

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Chapter 2: Scott Stuart  
Chapter 3: Todd Nelson  
Chapter 4: John Goodson  
Chapter 5: Mike Giruzzi  
Chapter 6: Brett Banker  
Chapter 7: Cathy Phillips  
Chapter 8: Igor Bishko  
Chapter 9: Bob Siracuse  
Chapter 10: Eileen Kilcullen, CAA  
Chapter 11: Kevin O'Reilly, CAA  
C.H.S.A.A.: Don Scarola

**Committee Chairs:**

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Membership: Todd Heimer, CMAA  
Prof. Development: David Garbarino  
Resolutions: Jamie Harter, RAA  
Certification: Patrick Pizzarelli, CAA  
Publications: Amber Wilcox, CAA  
Leadership Training: Don Webster, CAA (Ass't: Stephen Young, CAA)

Alan Mallanda, Editor

NYSAAA is published three times a year by the New York State Athletic Administrators' Association, Inc. for its membership. For more information, write NYSAAA, 119 Pleasant View Drive, Lake Luzerne, NY 12846

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## EXECUTIVE DIRECTOR'S NOTEPAD

Alan Mallanda

All of us on the NYSAAA Board and staff want to wish our entire membership a Happy Holiday Season and a healthy and prosperous New Year. As this season is now upon us, the conference planning team has been working hard on preparing another outstanding conference for March 12th through the 15th. Conference program information, registration forms for hotel and conference, are all included in this Pre-Conference issue of our newsletter. As has become a tradition now, a pre-conference day full of Leadership Training Courses is once again being planned for Wednesday, March 12th. Course schedules and registration forms are also included in this issue. This is the time of the year, that traditionally brings our families closer together, and as the conference theme indicates "We Are Family", so let us take time to reflect on that theme and all the accomplishments that this association has made in its last 26 years, by working together as a family, and by helping and sharing with each other.

**Congratulations:** to Dave Martens, our first NYSAAA President, on receiving the NIAAA Award of Merit, the association's highest honor. Dave is truly a unique and outstanding individual, and is most deserving of this prestigious award. We are honored and proud that Dave is one of "our family" here in the NYS.

**A Reminder** to Representative Board members that the Board has decided not to have a January meeting in the interests of saving some money, and instead, the Executive Committee will be holding a meeting by conference call in its place.

Roy O'Neill, our first Executive Director and also a Past President, has asked me to say hello to all his friends in the NYSAAA. Roy and his wife, Carol, have moved from their home in Worcester, NY, to Farmington, CT to be closer to their family. His new address and phone number are listed in this issue. Roy told me that he would like to hear from his many friends in the association.

**New Partnerships Announced:** The association has entered into two new partnerships beginning in January 2007. NYSAAA, Inc. and MaxPreps, Inc. have signed a three year contract as a corporate partner. MaxPreps, Inc. will be contributing \$5,000 each year to the NYSAAA for the next three years. MaxPreps is a free stat management program, for high school student athletes, teams and leagues. It takes raw data submitted by coaches and calculates the totals and averages for the teams and each player on the roster. It allows you to report game summaries and stats to the news media, along with schedules, scores, photos, rankings, stories and video highlights. MaxPreps brings high school sports all under

one roof. Every team, every game, every player, and it's free. For more information visit [www.maxpreps.com](http://www.maxpreps.com). Coaches are encouraged to check it out and support this new and exciting program. Athletic Administrators are encouraged to get their coaches involved and participating.

The 25th Anniversary Conference was certainly a conference to remember. Many Past Presidents and special guests from the last 25 years were able to attend. Special commemorative gifts were given at the conference to all who attended. A special Commemorative Issue of the NYSAAA Newsletter was produced for the conference (copies still available from this office), and a very special awards banquet was highlighted by a commemorative DVD which is now available to anyone who would like one sent to them (free). It's a walk down memory lane over the past 25 years of building this association. Thanks to everyone who made this a very special conference, one that will be long remembered. Remember, "the best is yet to come."

The NIAAA Hazing DVD is now available from the NYSAAA office in Lake Luzerne. We have acquired copies for sale and distribution to our members as a way of facilitating its purchase. The price is \$30 each, including shipping. Purchase orders and/or checks should be made payable to the NYSAAA, Inc., 119 Pleasant View Drive, Lake Luzerne, NY 12846. This is a must have DVD for your student and parent pre-season meetings, and addresses the national crisis surrounding hazing in our schools today.

**Reminder to all Chapter Reps** to submit names to Vice President, Wayne Bertrand, CAA of persons from each chapter who will serve on various state committees, but especially the newly formed Certification and Leadership Training Committees.

Did you notice our "new look" in the last issue, as well as this issue. We have taken on a new printer for our newsletter, as well as a new mail house, both in Albany. We hope you like the subtle changes we've made. It's just another way in which we hope to improve our association and the service to our membership.

Wishing you all a Warm and Wonderful Holiday Season,



## ① Future NFHS/NIAAA Conference Dates/Sites:

- 2007 – Nashville, TN (Dec. 14-18)
- 2008 – San Diego, CA (Dec. 13-16)
- 2009 – Dallas, TX (Dec. 12-15)
- 2011 – Indianapolis, IN (Tentative)
- 2010 – Orlando, FL (Dec. 11-14)

① **An Anti-Hazing DVD**, sponsored by the NIAAA entitled “Dying to Belong” is now available for purchase and use in schools throughout the country. The NIAAA and Alegro Media have developed this three part educational DVD for Athletic & Activities Directors, Coaches, Teachers, Students and Parents. Copies of this invaluable educational tool are available for purchase from the NYSAAA office @ \$30.00 each (incl. shipping) or may be ordered directly from Alegro Media, 1651 Washington Street, Kansas City, MO 64108 at \$24.95 plus \$5.00

shipping/handling ([www.allegromediakc.com](http://www.allegromediakc.com)). This is a must see in every school district with all student/parent groups. Copies may also be ordered from the NYSAAA, Inc. office in Lake Luzerne, NY.

## ① National Survey Completed:

Figures from a recent survey of high school athletic directors conducted by the NIAAA provide new information regarding high school athletics participation and sports program funding. Information on this survey and all other programs offered by the NIAAA may be found at the website [www.niaaa.org](http://www.niaaa.org) Look for “current news” as well as specific program information at the website.

## ① Reminder:

NIAAA offices have moved to a new location.  
New Contact Information:  
9100 Keystone Crossing, Suite 650, Indianapolis, IN 46240  
Phone: 317-587-1450; Fax: 317-587-1451

**ATHLETIC WORLD ADVERTISING**  
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# NYSAAA President's Message



I hope everyone has had a great start to the school year and a highly successful fall season within your athletic families.

We as athletic administrators continue to on a daily basis, guide and support our athletic families. Whether it be our student/athletes, coaches, parents or community members

we continue to positively impact our programs through them. As the NCAA focuses this year on increased sportsmanship from their coaches and athletes we as educational leaders also strive for continued excellence and sportsmanship, whether it be on our athletic fields, in our gymnasiums or in our communities at large.

The planning committee and myself are looking forward to this year's 26th annual conference "We Are Family". Al Brunetti (Chief Planner), Tom Bryant, David Garbarino, John Goodson, Jamie Harter, Mike Johnston and Joel Wilson have been enthusiastically preparing for this year's program as we welcome all of our athletic family members to attend.

This year's NYSAAA conference "We Are Family" will be held March 12-15, 2008 at the Saratoga Hotel in Saratoga Springs.

I would like to give a special thanks to Alan Mallanda, NYSAAA Executive Director and Chris Rozek, NYSAAA Recording Secretary for their outstanding commitment and continued dedication to our organization. The NYSAAA continues to follow the standards of excellence, professionalism and achievement set by the athletic administrators that have lead before us.

Best wishes to you and your families as the Holiday Season approaches and hope to see you all at the 26th annual conference in March 2008.

Remember "We Are Family"  
Bill Bryant  
NYSAAA President

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## AROUND THE STATE

Nina Van Erk, NYSPHSAA



### CONSTITUTIONAL CHANGE:

A referendum vote to classify Charter Schools in the same manner as non-public schools has been mailed to all member schools and MUST be returned to the designated teller in your Section, not later than December 19th, 2007.

### HANDBOOK COMMITTEE:

Permission has been granted for the Handbook Committee to explore the establishment of specific penalties and/or fines for rule and eligibility infractions. Any suggestions should be sent to Nina Van Erk.

### HALL OF FAME:

Nominations are now being accepted for the Class of 2008. Pupil Benefits has sponsored the Hall of Fame since its inception five years ago. The Hall of Fame recognizes individuals for their outstanding contribution to high school athletics in the categories of administrator, coach, athlete, official, and contributor. Nominations must first receive the endorsement of the Section and be received by the NYSPHSAA by the December 15th deadline. Nomination forms are available from the section and state offices.

### ASSISTANT DIRECTOR POSITION:

Candidates interested in applying should contact the NYSPHSAA for further information. Major responsibilities include sanctioning, Modified & Sportsmanship Committees, Safety & Risk Management, annual school classification, coaching clinics, NY Good Sports, Wrestling Minimum Weight Certification and Citizenship Through Athletics, etc. Application deadline is January 31, 2008.

### UPDATED HANDBOOK:

An updated handbook will be available from the NYSPHSAA Website shortly.

### NYSPHSAA WEBSITE:

The website upgrade and redesign process has begun. The By Laws & Regulations along with other portions of the handbook are now available in a PDF format on the website. We encourage Athletic Administrators to download the various documents for distribution to their coaching staff. The on-line store at [www.nysphsaa.org/peachtree](http://www.nysphsaa.org/peachtree) is up and running. This has significantly reduced data entry and has eliminated the need to follow-up on open invoices from non school purchasers. The site also accommodates the sale of championship programs and clinic registrations.

### COACHING CLINICS:

following is a list of clinics scheduled for 2008 – brochures are being mailed

Softball	January 18th	Adirondack Sports Complex
Lacrosse	January 25th	SUNY Cortland
Baseball	February 29	Cooperstown
Field Hockey	March 2308	Utica
Track & Field	March 28-29	Utica
Soccer	May 30	Oneonta
Volleyball	TBA	

### RISK MANAGEMENT DVD:

Developed by the NFHS and NIAAA, can be purchased through the on-line store for a cost of \$34.95. This two part video can be shown to parents & students to highlight the need to take responsibility for one's safety. Part II targets administrators and coaches focusing on the 14 duties involved in interscholastic athletic programs.

### ONLINE COACHING COURSES:

NYS Coaching certification courses are once again being offered in partnership with SUNY Cortland. Go to [www.cortland.edu/physed](http://www.cortland.edu/physed) for registration information.

## NYSAAA CONGRATULATES OUR MOST RECENTLY CERTIFIED ATHLETIC ADMINISTRATORS ACROSS THE STATE

Congratulations to the following athletic administrators who have successfully completed the **RAA (Registered Athletic Administrator)** requirements in 2006 and 2007:

Jim Brownell	Wayland-Cohocton High School	2007
Christopher Durdon	Windsor Central School District	2006
Jason Edwards	Edgemont Jr./Sr. High School	2007
Christopher Johnson		2006

Congratulations to the following athletic administrators who have successfully completed the **CAA (Certified Athletic Administrator)** requirements in 2006 and 2007:

Thomas Baker	Hendrick Hudson High School	2006
<b>Neil Barton</b>	<b>Churchville High School</b>	<b>2007</b>
John Bauerlein	Dover Jr./Sr. High School	2006
<b>Bruce Camilleri</b>	<b>Loudenville Christian School</b>	<b>2007</b>
<b>Robert Castagna</b>	<b>Rye High School</b>	<b>2007</b>
<b>Dr. Robert Cincotta</b>	<b>Hempstead High School</b>	<b>2007</b>
Jim Dennett	Ossining High School	2006
<b>Mark DiFillipo</b>	<b>Niagara Wheatfield School District</b>	<b>2007</b>
Chris Ells	Greece Arcadia High School	2006
Kathleen Gurak		2006
Mark Heichberger	Springville Griffith Institute	2006
David Herman	Shaker High School	2006
<b>Christian Hodge</b>	<b>Gates-Chili Central School District</b>	<b>2007</b>
Joshua Lacy	Greece Odyssey High School	2006
<b>Jeff Manwaring</b>	<b>Elmira City School District</b>	<b>2007</b>
Tim Mullins	Bayport-Bluepoint High School	2006
Diane Niznik	Northville Central School District	2006
Kevin O'Reilly	Brentwood Central School District	2006
<b>Mark Person</b>	<b>Letchworth Central School District</b>	<b>2007</b>
Scott Reh	Mount Sinai Jr./Sr. High School	2006
<b>James Rose</b>	<b>Yonkers Central School District</b>	<b>2007</b>
Patrick Smith	Smithtown Schools	2006
Josh Wagner	Westlake High School	2006

Congratulations to the following athletic administrators who have successfully completed the **CMAA (Certified Master Athletic Administrator)** requirements in 2006 and 2007:

<b>Kathleen Gurak</b>		<b>2007</b>
<b>Timm Slade</b>	<b>West Seneca CSD</b>	<b>2007</b>

Congratulations also to those athletic administrators who successfully completed the LTC 790 Course last summer ('07) in Cape Cod, thus making them certified as LTP Course Instructors:

Michael Cring	Cooperstown Central School District
Fred Thornley	East Aurora Union Free School District
David Herman	Shaker High School, Latham
James Rose	Yonkers City School District

## Dave Martens Receives the NIAAA Award of Merit At National Conference in Nashville, TN



The NYSAAA is proud to congratulate Dave Martens as the 2007 recent recipient of the NIAAA Award of Merit in Nashville, TN on Monday, December 17<sup>th</sup> at the annual NIAAA Awards Luncheon. This is the highest award given to any member by the NIAAA, and it is not necessarily given every year. Dave is the third recipient of this award from New York

State. Others having received this award are Alan Mallanda, CMAA in 2001, and Dr. John Foley in 2004.

As athletic director at three New York high schools during a 34 year period (1958-91), Dave Martens was one of the early pioneers of the New York State Athletic Administrators' Association (NYSAAA), as well as the NIAAA. President of the NIAAA in 1984, Martens received the NIAAA Distinguished Service Award in 1986 and has spoken at several NFHS national conferences.

Dave is the coordinator and founder of the NIAAA National Emergency Network, and was the president and founder of Operation Offense, an organization whose aim is to keep student-athletes drug free. Martens was also the chairman of the Section V Sports Medicine Committee for 10 years. Dave's efforts with the NEN in coordinating the Katrina relief efforts for the NIAAA are nothing short of phenomenal, and to his credit, very successful in soliciting many districts across the country to donate used uniforms to schools whose programs and equipment were wiped out in the hurricane and resulting floods.

Martens has also made an impact on the state level. A co-founder of the NYSAAA in 1981, he served as president until 1983 and currently is the state association liaison to the NIAAA. He has won several awards at the state level, including the NIAAA's State Award of Merit in 1990 and the New York State Athletic Director of the Year in 1986.

Martens' service at the local level goes beyond simply teaching and coaching, and he has extensive experience as both a police officer and water safety instructor. He taught physical education, and coached soccer, basketball and track at Rushford (NY) High School from 1958 to 1964, and then moved to Brockport (NY) Central High School, where he taught physical education and coached basketball and baseball from 1964 to 1973. From there, he was director of health, physical education and athletics at Fairport (NY) High School for 19 years, until his retirement in 1991.

Among his many recognitions, Martens was named to the Springfield College Athletic Hall of Fame in 1999 and the Rochester Sports Legends-Frontier Field Walk of Fame in 2002. In 2004, Dave was recognized by the NYSAAA by having the annual Conference Awards Luncheon named in his honor. Furthermore, in 2004 he was honored by the National Federation of State High School Associations (NFHS) at the National Conference with the NFHS Citation, honoring top athletic administrators across the nation each year.

Congratulations to Dave and his family on an honor that is very well deserved.

# CHAPTER NEWS

## MINUTES FROM THE MEETING WITH CHAPTER REPRESENTATIVES

Sunday, October 21, 2007

Submitted by Roger Brown, CMAA  
NYSAAA Secretary

### General

- ❑ A recommendation was made to promote the sale of the NYSAAA Handbook at league and chapter meetings. Handbooks can be ordered through the NYSAAA and the NYSPHSAA.
- ❑ The NIAAA is sponsoring a student-athlete scholarship award. Information was distributed that described specific guidelines and the selection process. It was recommended that each chapter select one male and one female that would qualify for recognition at the state, Section I, and national levels.
- ❑ Chapter representatives were reminded about the need for material for the Larry "Sparky" Rector Drop-In Center. This information is vital for sharing unique ideas with conference attendees.
- ❑ Try to complete listings for individuals serving on chapter committees and return to Alan Mallanda.

### Chapter 1 (Rich Beckley)

- ❑ The fall chapter meeting was held on September 27 in conjunction with the NYSPHSAA mandated workshop. Over 100 athletic directors attended.
- ❑ The Section I executive director, Greg Ransom, will be retiring soon. Jen Simmons, assistant executive director, will take over.
- ❑ The winter chapter meeting will be held in January.

### Chapter 2 (Scott Stuart)

- ❑ Athletic administrators are encouraged to become involved in Chapter 2 committees and meetings.
- ❑ The NYSPHSAA mandated workshop was held in October.
- ❑ The Section II transfer rule is now the same as the NYSPHSAA rule.
- ❑ Outbreaks with the MRSA staph infection have prompted school officials to increase awareness.

### Chapter 3 (Todd Nelson)

- ❑ New guidelines have been established regarding the classification of non-public schools and placement up or down in classification.

### Chapter 4 (John Goodson)

- ❑ The NYSPHSAA mandated meeting took place on August 23.
- ❑ The fall chapter meeting was held on October 17.
- ❑ Workshops for new athletic directors are being offered.
- ❑ Information about the MRSA staph infection is being distributed.
- ❑ The winter chapter meeting will take place in February.

### Chapter 5 (Mike Giruzzi, CAA)

- ❑ The NYSPHSAA mandated meeting was held in August.
- ❑ The fall chapter meeting was held October 11 with 75 athletic directors in attendance. Discussion took place regarding auditing procedures and strength training practices.
- ❑ The winter chapter meeting will take place in February.

### Chapter 6 (Brett Banker)

- ❑ The NYSPHSAA mandated meeting was held in September.
- ❑ The Arbiter and Schedule Maker programs are being used for assignment of officials.
- ❑ Other chapter representatives are asked to send chapter activities to Brett.

### Chapter 7 (Donna Moody for Cathy Phillips)

- ❑ The NYSPHSAA mandated meeting was held recently.
- ❑ The IMPACT concussion management program is being used by more schools.
- ❑ Cheerleading squads are limited to ground stunts/moves unless the advisor/coach has been certified by the national cheerleaders association.

### Chapter 8 ( )

- ❑ The NYSPHSAA mandated meeting was held in August.
- ❑ An orientation meeting was held for new chapter members.
- ❑ John Piropatto, asst. executive director, presented a year chapter meeting agenda.
- ❑ Athletic directors were reminded to complete the athletic director survey.
- ❑ There was a conference call with athletic directors with regard to possible changes in the yellow card for sportsmanship.

### Chapter 9 ( )

- ❑ The NYSPHSAA mandated meeting was held in August.
- ❑ There is a concern regarding the timing of the fall chapter meeting.
- ❑ Consideration is being given to the possibility of a Section IX meeting.
- ❑ Section IX has a meeting in February.
- ❑ Discussion is taking place regarding the possibility of a part-time executive director.

### Chapter 10 ( )

- ❑ The NYSPHSAA mandated meeting was held in September.
- ❑ 100% in attendance at the fall chapter meeting.
- ❑ Cheerleading squads are limited to ground stunts/moves unless the advisor/coach has been certified by the national cheerleaders association.

### Chapter 11 ( )

- ❑ A workshop for new chapter members was held in August.
- ❑ The NYSPHSAA mandated meeting was held in August.
- ❑ A safety workshop was held for athletic directors.
- ❑ Anthony Donato, asst. executive director, presented a year chapter meeting agenda.
- ❑ Leadership Training was held in August.

### CHSAA ( )

- ❑ Chaminade High School is hosting the state championship.
- ❑ The Catholic High School Association is hosting the state championship.
- ❑ The Catholic High School Association website is [www.nyschsfl.org](http://www.nyschsfl.org).



## Igor Bishko)

A mandated meeting was held on October 10. A meeting for 10 new athletic directors was held. Assistant Chapter 8 representative, organized an end of meeting/golf outing on June 26 that was attended by 57 coaches. Concern about the new yellow card policy for soccer players not properly equipped and coaches receiving a such.

## Bob Siracuse)

A mandated meeting was held on September 18. Concern about the early starting date for football. Being given to recognize cheerleading as a sport. A new website ([www.sectionixathletics.org](http://www.sectionixathletics.org)). A meeting place about the possibility of making the athletic director position into a full-time position.

## Eileen Kilcullen, CAA)

A mandated meeting was held on September 13 with coaches. Coaches are limited to ground stunts/moves unless the coach has been certified by the national cheerleaders.

## Jim Wright for Kevin O'Reilly)

A meeting for 6 new athletic directors was held in August. A mandated meeting was held in September. A report on targeting staph infection will be presented by Dr. O'Reilly and Bruce Anderson. A new course 501 will be offered on November 13.

## Don Scarola)

A School will proudly unveil a \$20 million facility by the end of the year for the wrestling championships for Catholic schools. A new website for the High School football league has a new website ([www.nfhslearn.com](http://www.nfhslearn.com)).



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## ANNOUNCEMENT

### ROY AND CAROL O'NEILL HAVE MOVED

#### THEIR NEW ADDRESS IS:

20 DEVANWOOD DRIVE • FARMINGTON, CT 06032  
PHONE: 860-409-0550

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## IDEAS THAT WORK

(Ideas taken and reproduced monthly from the NIAAA Website)

### "A Simple Approach to Time Management"

(Paul Jansen, CAA, Student Activities and Athletics Coordinator, Fairfax County Public Schools, Fairfax, Virginia) - In a normal eight-hour day, using the following outline has made the daily responsibilities of my position as athletic administrator more manageable.

Hours 1-2 – Get out and greet the masses! Spend time getting to your coaches, student-athletes and staff. Find out what issues are important to them and listen. It is too early in the morning to solve problems, but not too early to gather information. Go where there is coffee or a copy machine. Visit teacher lounges, classrooms or offices in the building. You will be surprised how just your presence can solve many issues.

Hours 3-4 – As the school day has settled in, so should you. Get some paperwork completed in the office. We usually have an idea of what is happening in the building, so it is time to write a letter, place a request, finish a report or begin/continue work on a long-term project.

Hours 5-6 – Return phone calls and e-mails. Morning emotions have calmed down and most people are more receptive after a good lunch. Look through mail and projects while trying to finish paperwork you can before the end of the school day.

Hours 7-8 – Close the day by returning to your most valuable resources, the athletes and coaches. Share what you have learned and be very visible. Remember to smile.

**The NYSAAA welcomes ideas submitted by its members. Email to [nysaaa@yahoo.com](mailto:nysaaa@yahoo.com)**

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## RECOMMENDED BOOKS, PERIODICALS & WEBSITES

### Websites Worth Checking

[www.nfhslearn.com](http://www.nfhslearn.com) – Fueling Sports Performance DVD  
[www.cortland.edu/physed](http://www.cortland.edu/physed) - NYS Coaching Certification Courses  
[www.allegromediakc.com](http://www.allegromediakc.com) – Hazing DVD Orders  
[www.keepyourheadinthegame.org](http://www.keepyourheadinthegame.org) – Source for all information, checklists, etc., for Impact Concussion Management Programs  
[www.americanathleticinstitute.org](http://www.americanathleticinstitute.org) – Sport Consulting Website (John Underwood, et.al.)

### Books and Periodicals

"The Seven Secrets of Successful Coaches: How to Unlock and Unleash Your Team's Full Potential" by Dr. Gregory A. Dale, Ph.D. [gdale@duke.edu](mailto:gdale@duke.edu))  
This book is geared towards coaches. It emphasizes the importance of earning credibility with athletes as well as the dynamics of group development and productivity. Numerous recommendations are made to build effective leadership skills while also building high performing teams.



# New York State Athletic Administrators Association, Inc. 2008 Conference Highlights

## Wednesday – March 12, 2008

8:00 a.m. – 12:00 p.m.	LTC 501 - Athletic Administration – Philosophy, Leadership and Professional Programs
8:00 a.m. – 12:00 p.m.	LTC 506 - Legal Issues II
8:00 a.m. – 12:00 p.m.	LTC 617 - Administration of Sports Medicine Programs
8:00 a.m. – 12:00 p.m.	NYS Council of Administrators Meeting
1:00 p.m. – 5:00 p.m.	LTC 502 - Athletic Administration – Principles, Strategies and Methods
1:00 p.m. – 5:00 p.m.	LTC 619 - The Power of Curb Appeal
1:00 p.m. – 5:00 p.m.	LTC 799 - Legal Exemplary Athletic Programs (NEW COURSE)
2:30 p.m. – 5:30 p.m.	Conference Registration
6:00 p.m. – 7:00 p.m.	Buffet Reception/Carving Station
7:00 p.m. – 8:15 p.m.	<u>FIRST GENERAL SESSION</u> – Keynote Speaker “Be an ‘11’ – Be a Family” – <i>Dr. Greg Shepard</i> Conference Welcome

## Thursday – March 13, 2008

7:45 a.m. – 8:30 a.m.	State Committee, Chapter Representatives, Retired Directors Continental Breakfast New Athletic Directors/First Time Athlete Conference Orientation
7:45 a.m. – 8:15 a.m.	Conference Registration
8:00 a.m. – 11:30 a.m.	Larry “Sparky” Rector Materials & Drop-In Center
8:00 a.m. – 3:00 p.m.	“WORKSHOP SESSION A” (check your program)
8:30 a.m. – 9:30 a.m.	Visit the Exhibitors – Drawing #1 – 10:00 a.m.
9:30 a.m. – 10:30 a.m.	“WORKSHOP SESSION B” (check your program)
10:30 a.m. – 11:30 a.m.	Visit the Exhibitors – Drawing #2 – 11:45 a.m.
11:30 a.m. – 12:00 p.m.	Dave Martens Conference Awards Luncheon
12:00 p.m. – 1:30 p.m.	Visit the Exhibitors – Drawing #3 – 1:45 p.m.
1:30 p.m. – 2:15 p.m.	<u>SECOND GENERAL SESSION</u> – Keynote Speaker <i>Nina Van Erk, CAA, NYSPHSAA Executive Director</i>
2:15 p.m. – 3:00 p.m.	Visit the Exhibitors – Drawing #4 – 3:15 p.m.
3:00 p.m. – 3:45 p.m.	Eastern States Deaf Association Annual Meeting (Tentative)
3:00 p.m. – 8:00 p.m.	Section Secretaries and Treasurers Meeting of NYSPHSAA
3:30 p.m. – 5:00 p.m.	NYSPHSAA Sportsmanship Committee (by invitation)
3:30 p.m. – 5:00 p.m.	“WORKSHOP SESSION C” (check your program)
3:45 p.m. – 4:45 p.m.	Conference Exhibitors Hospitality Reception – Drawing #5 – 5:30 p.m.
4:45 p.m. – 6:00 p.m.	

## Friday – March 14, 2008

7:00 a.m. – 9:30 a.m.	Representative Board Breakfast Meeting
8:00 a.m. – 10:00 a.m.	CAA EXAM
8:00 a.m.	Spouse Breakfast & Activities
8:00 a.m. – 3:00 p.m.	Larry “Sparky” Rector Materials & Drop-In Center
8:00 a.m. – 9:00 a.m.	Visit the Exhibitors – Drawing #6 – 8:30 a.m.
9:00 a.m. – 10:00 a.m.	“WORKSHOP SESSION D” (check your program)
10:00 a.m. – 10:45 a.m.	Visit the Exhibitors – Drawing #7 – 10:15 a.m.
10:45 a.m. – 11:45 a.m.	“WORKSHOP SESSION E” (check your program)
12:00 p.m. – 1:15 p.m.	Past Presidents Luncheon
12:00 p.m. – 1:15 p.m.	Leadership Luncheon (by invitation)
1:30 p.m. – 2:15 p.m.	“WORKSHOP SESSION F” (check your program)
2:30 p.m. – 3:45 p.m.	<u>THIRD GENERAL SESSION</u> – Keynote Speaker <i>NYSPHSAA Update &amp; Questions including Impact Management Update</i>
3:45 p.m. – 4:00 p.m.	Ice Cream Social
4:00 p.m. – 4:45 p.m.	NYSAAA Annual Meeting – Gift/Conference Door Prize
5:30 p.m. – 6:30 p.m.	President’s Reception (by invitation only)
7:00 p.m.	Roy O’Neill Conference Awards Banquet

## Saturday – March 15, 2008

8:00 a.m. – 9:30 a.m.	Breakfast Buffet/Chapter Door Prize (You must be present to win.)
9:30 a.m. – 10:00 a.m.	2009 conference Planners Meeting

# New York State Athletic Administrators Association, Inc. 2008 Conference Highlights

## (TENTATIVE) CONFERENCE WORKSHOPS SCHEDULE

**WORKSHOP A:**

Be an "11"  
Codes of Conduct  
Time Management  
Technology – Develop a Program for Your Needs

**WORKSHOP D:**

Expectations – Superintendent-Athletic Director-Coach  
Hazing – It's Not Going Away  
Developing the Non-Teacher Coach  
A League Approach to Mentoring the New Athletic Director

**WORKSHOP B:**

Academic Policies – "Soup-to-Nuts"  
Coaching Evaluations/Mentoring  
Vestal's Wheel of Life/Visualization  
20 Things to Keep You Out of Court

**WORKSHOP E:**

Budget, Bidding, Auditing  
Wrestling Certification – Athletic Director Short Version  
Modified Athletes, Coaches, Parents  
Update: Coaching Course – Health Sciences

**WORKSHOP C:**

Sportsmanship in "Your School"  
New AD Expectations – The First 100 Days  
A Proactive Approach to Dealing with Parents  
New York State Eligibility Expectations 2007-08

**WORKSHOP F:**

TBD - MaxPreps  
Red Tape Jungle  
Retirement Planning  
Sportsmanship Committee

**NYSAAA CONFERENCE - SPOUSE PROGRAM**

Friday, March 14, 2008

8:00 a.m. Buffet Breakfast – Hotel "Gallery"  
9:45a.m. Roosevelt Spa - by reservation on your own or contact Heather Mallanda at hmallanda@yahoo.com  
12 – 12:30 p.m. Gideon Putnam Hotel – Meet for Lunch  
4:00 p.m. Ice Cream Social – Saratoga Ballroom Foyer  
Other Afternoon Activities: Shopping on your own or Racing or Dance Museum

CHECK WITH THE REGISTRATION DESK FOR UPDATED SCHEDULE UPON ARRIVAL

## NYSAAA Conference LEADERSHIP TRAINING COURSE REGISTRATION FORM Wednesday, March 12, 2008

Name: \_\_\_\_\_ School: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

School Phone: \_\_\_\_\_ Fax # \_\_\_\_\_ Email \_\_\_\_\_

8 am to 12 pm LTC 501 (\$105) \_\_\_\_\_ LTC 506 (\$105) \_\_\_\_\_ LTC 617 (\$105) \_\_\_\_\_

1 pm to 5 pm LTC 502 (\$105) \_\_\_\_\_ LTC 619 (\$105) \_\_\_\_\_ LTC 799 (\$105) \_\_\_\_\_

Total Enclosed: \_\_\_\_\_

*Course Fees are non-refundable*  
\*\*\*\*\*Registration Deadline: February 15th, 2008\*\*\*\*\*  
Make all checks payable to: NYSAAA, Inc., Send to:  
Don Webster, CAA  
Ward Melville High School  
380 Old Town Road  
East Setauket, NY 11733  
Information Call: 631-730-4980

*There will be no walk-in registration.*



New York State  
Athletic Administrators Association, Inc.

www.nysaaa.org  
e-mail: nysaaa@yahoo.com

**2008 Conference Registration**  
**March 12-15, 2008**  
**Saratoga Springs, New York**

(PLEASE TYPE OR PRINT)

Name: \_\_\_\_\_ RAA CAA CMAA (please circle one)  
School: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_  
School Street Address: \_\_\_\_\_  
School Phone: \_\_\_\_\_ School Fax: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
NYSAAA Chapter (Section) Number (1-11, CHSAA) \_\_\_\_\_ Retired: \_\_\_\_\_

	Amount Enclosed:
Conference Registration (Member).....\$195.00	\$ _____
Retiree Conference Registration.....\$95.00	\$ _____
Retiree NYSAAA Dues .....\$15.00	\$ _____
NYSAAA/NIAAA Dual Membership Dues .....\$105.00 (DOB _____)	\$ _____
Conference Registration at Conference.....\$205.00	\$ _____
Conference Registration for Non-Athletic Admin. ....\$240.00	\$ _____
Total Amount	\$ _____

**Make checks payable to: NYSAAA**

**Mail to: Christine Rozek**  
**Binghamton City School District**  
**98 Oak Street, Binghamton, NY 13905**  
**Phone: (607) 762-8148 (607) 762-6028 (fax)**  
**e-mail: rozekc@binghamtonschools.org**

**Please do not forward registration after March 7, 2008. Register on-site in Saratoga Springs.**  
**Registration fees will be refunded only if registrar is notified of cancellation prior to March 7, 2008.**

**Hotel reservations must be made directly with the hotel.**  
**Please do not send hotel reservations to conference registrar.**

**Conference Registrar Use Only**

Date Received: \_\_\_\_\_ Check # \_\_\_\_\_ P.O. Number: \_\_\_\_\_

# NYS Athletic Administrators Main Block 2008

March 11, 2008 - March 15, 2008

**RESERVATION INFORMATION** (Please type or print legibly)

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Accommodations will be occupied by:  
Name(s): Mr. /Ms. /Dr. \_\_\_\_\_

# of Nights \_\_\_\_\_  
# of Adults \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext \_\_\_\_\_

Fax (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_

**LIST ROOMMATES**

1. \_\_\_\_\_
2. \_\_\_\_\_

**CUTOFF DATE:** Sunday, February 10, 2008

Please reserve your room before the cutoff date indicated above in order to secure the group rate, by mailing or faxing this completed form to the address listed at the bottom of this page.

Check-in time begins: 3:00pm Check-out time: 11:00am

**ROOM RATES ARE PER ROOM PER DAY:**

# Rooms	Room Type	Single/ Double Rate
_____	Hotel Room	\$108.00/\$108.00
_____	Mini-Suite	\$138.00/\$138.00

The charge for each additional person is \$15.00 per person per night. Children under eighteen (18) years of age may stay free in their parent's room using existing bedding. Additional bedding is \$15.00 per night per bed. (Limitations apply)

Room rates are subject to combined taxes of 13% unless tax-exempt status has been approved – see tax-exempt information. Such tax is subject to change without notice.

**OTHER REQUESTS:**

The following are requests only and are on a first come first served basis.

\_\_\_ King      \_\_\_ 2 Double Beds      \_\_\_ Handicap  
\_\_\_ Smoking      \_\_\_ Non Smoking      \_\_\_ Accessible

**ADDITIONAL INFORMATION:**

For directions please visit the Hotel's website at

[www.thesaratogahotel.com](http://www.thesaratogahotel.com)

Reservations for this event are NOT able to be booked via the internet.

**RESERVATION GUARANTEE / DEPOSIT POLICY:**

All reservations must be guaranteed using a credit card or advance deposit.

Guests will be penalized for early departure. All reservations must be guaranteed for the entire stay. Unless the reservation is changed prior to check-in, guests having an early departure will be charged the full room rate for their entire scheduled stay.

Please send a check or money order in the amount of one night's stay; or indicate the appropriate credit card information below. *American Express, Visa, Master Card, Diner's Club* or *Carte Blanche* are all acceptable.

Credit Card Company \_\_\_\_\_ Exp. Date \_\_\_\_\_

Account Number \_\_\_\_\_

Name of Card Holder \_\_\_\_\_

Signature \_\_\_\_\_

**CANCELLATION POLICY:**

Cancellation less than forty-eight (48) hours prior to the scheduled arrival date will result in forfeiture of your deposit or if a credit card was used, a charge equal to one night's stay will be applied to the above credit card.

**TAX EXEMPT INFORMATION:**

If your exempt organization is paying for your stay the following information applies:

A completed ST 119.1 form as well as a copy of your form of payment (Company Check or Company Credit Card) must be received with this form.

If paying by personal check, credit card or cash, the following information applies:

NYS Employees or Employees of its political subdivisions:

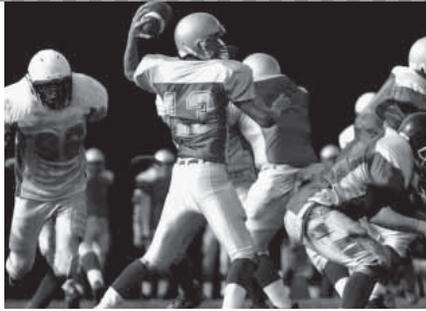
A completed AC-946 form must be received with this form. Proper identification will need to be shown at check-in.

US Government Employees:

A completed ST-129 form must be received with this form. Proper identification will need to be shown at check-in.

Return this form to:

The Saratoga Hotel & Conference Center Rooms Control Department, 534 Broadway, Saratoga Springs, NY 12866  
518-693-1018 or 518-693-1017 Rooms Control Fax Number: 518-584-7430



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NYSAAA, Inc.

Alan Mallanda, CMAA, Executive Director

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Lake Luzerne, NY 12846

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Fax: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Check and/or Purchase Order must be included with order

New York State Athletic Administrators' Association, Inc. announces the release of the newly revised and most up to date Handbook of Policies, Guidelines and Procedures Governing the Administration of Interscholastic Athletic Programs in New York State. Order forms must be completed and accompanied by check or school purchase order. This is a handbook that should be in the hands of all administrative personnel in your school district that deal with any aspect of the supervision of interscholastic athletics, i.e., principals, superintendents, faculty managers, athletic administrators. It includes the following topics:

- |  |  |   |
|--|--|---|
| - Commissioner's Regulations                 | - Checklist for Athletic Directors     | - Problem Solving Skills for A.D.'s         |
| - Hazing Identification & Prevention         | - NYS Pool Regulations                 | - NYSPHSAA Eligibility Standards            |
| - Coaching Certification Requirements        | - Checklist for Coaches                | - Legal Considerations/Due Process          |
| - NIAAA Certification Program                | - Pupil Benefit Plan                   | - Sanctions for Out of State Contests       |
| - Coaches' First Aid- NYSPHSAA Transfer Rule | - Team Meetings                        | - NCAA Guide for College-Bound Athlete      |
| - State Regulations for Physical Exams       | - Modified Sports Standards            | - FAQs about NYSPHSAA Guidelines            |
| - Exceptional Senior Contests                | - Agenda for Parent Meetings           | - NCAA Clearinghouse Information            |
| - Selective/Classification Program           | - Sports Standards and Interpretations | - State Regulations Pertaining to Safety    |
| - Contingency Budget Information             | - NYSAAA Directory                     | - Infectious Diseases in the School Setting |
| - Mixed Competition Guidelines               | - Modified Selection/Class Procedures  |   |

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