



NYSAAA

New York State Athletic Administrators Association

***Minutes
Executive Board Meeting
Sunday, October 3, 2021
Saratoga Springs, New York***

Attendees: Michael Murray, President
Todd Gulluscio, President-Elect
Greg Warren, Vice President
Mike Giruzzi, Treasurer
Brett Banker, Past-President
Roger Brown, Secretary
Denny Fries, Liaison to NIAAA

Alan Mallanda, Executive Director
Jim Wright, Assoc. Executive Director
Chris Rozek, Administrative Assistant

The meeting was called to order by President Michael Murray at 11:00 a.m.

Motion was made to accept the minutes from the spring Executive Board meeting.

1st – Todd Gulluscio 2nd – Denny Fries Passed

Treasurer's Report – Mike Giruzzi

- Please see attached Treasurer's Report.
- With the situation over the past 18-months we have ended up well financially. Our investments have helped in keeping us stay solvent.
- Alan, Chris & Mike had a Zoom meeting to review how money is recorded and earmarked.

Motion was made to accept the Treasurer's Report.

1st – Denny Fries 2nd – Roger Brown Passed

Membership Report – Alan Mallanda

- At present, we have 573 active members and 155 are in expiring timeline. We have a total of 728 members which is down from last two years.
- Chris noted that memberships are starting to come in at this time.

2022 Conference Planning Report – Michael Murray

- Please see attached conference program schedule. Dates and times for LTC's and which courses will be offered will be confirmed at a later date.
- Conference planning is coming along and will be finalized soon.
- Conference registration will be up and running online soon.

more...

NIAAA Updates – Dennis Fries

- Please see attached NIAAA report.
- National conference will be held in Denver on December 10-14, 2021.

A motion was made to donate \$250.00 to the NIAAA initiative Tunnels for Towers.

1st – Denny Fries 2nd – Todd Gulluscio Passed

Motion was made to sponsor \$250.00 to the NIAAA endowment fund for the NIAAA conference 2021.

1st - Denny Fries 2nd - Brett Banker Passed

- Summer Institute will be June 26-29, 2022.
- Both of our Student Essay winners moved forward to the national level.

President's Report – Michael Murray

Motion was made to go into Executive Session – 11:35 a.m.

1st - Todd Gulluscio 2nd - Denny Fries Passed

The following was discussed in the Executive Session:

- Executive Director Evaluation timeline and Associate Executive Director's evaluation.
- Tool itself will stay the same for the executive director and the Executive Board will look over the associate's director's evaluation.
- Came up with a different timeline as noted and shared with Alan and Jim.

Motion was made to approve the process and tool for the evaluation for the Executive Director and Associate Executive Director.

1st - Mike Giruzzi 2nd - Todd Gulluscio Passed

President's report resumed at 12:24 p.m.

- Please see attached President's Report.
- Performance Assessments will be signed and filed with Recording Secretary.

Motion to approve the Social Media Policy.

1st - Denny Fries 2nd - Todd Gulluscio Passed

- What exact system do we want to move forward with future meetings?
- Jim has a google NYSAAA drive folder. We will be moving forward with paperless meetings. Please have all documents submitted three days prior to the meeting into the drive.

Review of Nominating Committee & Positions Open for 2022 – Brett Banker

- Vice President
- Secretary

Executive Director's Report – Alan Mallanda

- Please see attached Executive Director's Report.
- Corporate Sponsorship Report – still in progress (attached)
- Have three new corporate sponsors.
- Meetings and activities are listed. Please mark your calendars.
- Next newsletter will go out in mid- to late October.

Executive Director's Report (con't) – Alan Mallanda

- Website will be continually updated.
- Hall of Fame 2022 and Wall of Fame 2022 are finalized.
- Chapter Award recipients from 2021 will be recognized at the 2022 banquet.
- Hall of Fame and Wall of Fame 2021 recipients will introduced at the 2022 luncheon.
- Staff evaluations will be added to the POP Manual.

Associate Executive Director's Report – Jim Wright

- Please find the Associate Executive Director's Report attached.

Motion to cover the cost of 501 & 502 for the mentoring program for 1st-3rd year athletic administrators.

1st - Denny Fries

2nd - Mike Giruzzi

Passed

At this time Nina Van Erk & Don Webster were brought into the meeting to discuss the Five-Year Strategic Plan Review.

- Attached Strategic Plan was reviewed.
- Would like to have a final document available for the Chapter Representative Board meeting at the conference.
- Michael thanked Nina, Don and Bob for all their work.

Planning for 2021-2022

All items were covered throughout the Executive Board agenda.

Continuing Business

None

New Business

None

Motion was made by President Murray to adjourn at 2:06 p.m.

1st - Todd Gulluscio

2nd - Mike Giruzzi

Passed

Respectfully submitted by:

Chris Rozek

Chris Rozek

Administrative Assistant

October 18, 2021



NYSAAA

New York State Athletic Administrators Association

Minutes
Representative Board Meeting
Monday, October 4, 2021
Saratoga Springs, New York

Attendees: Michael Murray, President
Brett Banker, Past President
Todd Gulluscio, President-Elect
Greg Warren, Vice President
Roger Brown, Secretary
Mike Giruzzi, Treasurer
Denny Fries, Liaison to NIAAA
Debra Ferry, Awards Chair
Murphee Hayes, Awards Co-Chair
Don Webster, Hall of Fame Co-Chair
Bill Bryant, VAAC Co-Chair
Denise Kiernan, Mentoring Chair
Darryl Daily, NYSED
Robert Zayas, NYSPHSAA Exec. Dir. (via phone)
Jamie Harter, Superintendent's Rep.

Susan Reid Dullea, Chapter 1 Rep.
Len Kies, Chapter 2 Rep.
Dave Michelson, Chapter 5 Rep.
Jeffrey Roth, Chapter 6 Rep.
Matt Walentuk, Chapter 7 Rep.
Jennifer Keane, Chapter 8 Rep.
Kermit Moyer, Chapter 9 Rep.
Michelle Babs Reynolds, Chapter 10 Rep.
Kathy Masterson, Chapter 11 Rep.
Don Scarola, CHSAA Ex-Officio

Alan Mallanda, Executive Director
Jim Wright, Assoc. Executive Director
Chris Rozek, Administrative Assistant

Absent: Robert Stulmaker, VAAC Co-Chair
Timm Slade, Certification Chair
Jolene Todd, Chapter 3 Rep.
Patrick Pizzarelli, Liaison to NYSPHSAA Section Exec. Dir.

Steve Young, Interim LTI Chair
Cathy Haight, COA

Meeting was called to order by President Michael Murray at 9:01 a.m.
Introductions were made.

Motion was made to accept the minutes from the Executive Board spring meeting.
1st – Mike Giruzzi 2nd – Denise Kiernan Passed

Treasurer's Report – Mike Giruzzi

- Please see attached Treasurer's Report.
- Estimate was reviewed for the 2021-2022 which included the Strategic Plan.

Motion was made to accept the Treasurer's Report.
1st – Denise Kiernan 2nd – Deb Ferry Passed

more...

NIAAA Liaison Report – Denny Fries

- Please see attached NIAAA report.
- NIAAA conference will be held in Denver in December 2021.
- The Executive Board approved a \$250.00 donation to the NIAAA initiative to Tunnel to Towers along with a sponsorship of \$250.00 to the NIAAA endowment fund.
- Summer Institute will be held June 26-29, 2022.

President's Report – Michael Murray

- Please see attached President's Report.
- Conference updated draft is attached. Conference planning team is in good shape with working on finalizing this.

Report from Executive Board Meeting held on Sunday, October 3, 2021:

- Alan shared we are at about 728 members.
- Approved donations to the Tunnel of Towers initiative and the NIAAA endowment fund.
- Timeline, format, and form to evaluate the Executive Director and Associate Executive Director was established.
- Discussion around future meetings on whether to go paperless. There is a google folder for each meeting. You can send your report to Jim Wright three days prior to the meetings or drop it in the google shared drive.
- Open positions currently are:
 - Vice President
 - Secretary
 - If there are any nominations, please forward them to Brett Banker.
- Updates will be done to the POP manual. New diversity policy and new social media policy will be added.
- Two new awards starting for the 2022 conference.
- Approved the cost of LTI courses 501 & 502 to who may need those courses as part of the mentoring program.
- Reviewed the strategic plan.

Motion was made to approve the Social Media policy.

1st - Todd Gulluscio

2nd - Denise Kiernan

Passed

Sunday's Board Workshop Summary & Follow-Up

A wide variety of topics were discussed.

Executive Director's Report – Alan Mallanda

- Please see attached Executive Director's report.
- **Membership** – strive towards moving all the chapters/sections to 100% membership. We will work with Section Executive Directors and move in that direction. We have 573 active members and 155 expiring with 227 expired currently. Last year we were the highest in country with 764 members. Chapter Representatives should get the word out to get your chapter to get them to become members.
- **Corporate Sponsorships** – Currently about \$98,000 in sponsorships.
- We have three new sponsors: Gipper, Honest Game, and NYS Beef Council.
- Next newsletter will be coming out soon.

more...

Executive Director's Report (con't) – Alan Mallanda

- 2022 HOF and WOH is all set. They will be recognized at the luncheon. At the banquet we will be recognizing the 2021 award recipients.
- Please put on your calendar the meeting dates for 2022. Please share them with assistant chapter representative as well.

Associate Executive Director's Report – Jim Wright

- Please find attached the Associate Executive Director's report.
- Jim thanked Greg and Denise for their work getting the AAMPD program up and running.
- You can have LTI courses offered through your chapter since they are still being done virtual. In the NYSAAA app there is a list of courses that would be available.
- Jim thanked Darryl for trying to help with certification. The certification is the responsibility of the athletic administrator. Professional certification is the most important thing to do for ourselves.

Committee Reports – Greg Warren

- **Awards (Deb Ferry & Murphee Hayes)** - Updated forms were sent out. Please update your Awards Chairs information. It is important that Deb gets the correct information to be able to contact the proper people. Chapter Representatives can contact Deb and Murphee to set up a Zoom meeting with themselves and chapter awards chair to go over the process of submitting the awards.
- For the two new awards will there just be one recipient or one for each chapter? It was decided to do one recipient. Chapters can submit a nominee and then awards committee selects one recipient.
- Deadline to submit award recipients is December 10th.
- Currently looking for nominations for the Class of 2023 HOF & WOH.

At this time, Robert Zayes called to give his NYSPHSAA Report

- Department of Health has recommended teachers, staff and contractors be fully vaccinated or tested every week and sports officials are considered contractors.
- State officials have said there would be no ability to determine toleration with students on the mask guidance. For all indoor sports, everyone must wear masks, there would be no revision to allow for the student to tolerate. Students should not be participating if they cannot tolerate wearing a mask.
- All state championship events are scheduled to take place this school year, The girls tennis championships are scheduled for November 5th, at the USTA Tennis Center, and they plan to play outdoors, but if we have to move indoors there is a vaccination requirement. Ocean Breeze for indoor track & field has also said you have to be vaccinated to attend.

Committee Reports (con't) – Greg Warren

Membership – no report

Mentoring (Denise Kiernan) – there are 110 athletic administrators in New York state that have been identified that are new 0-3 years.

VAAC (Bill Bryant) – There are four people going into the WOH in 2022 and growing each year. All forms are on the website and in the newsletter. He would like to get ongoing nominations as soon as can be submitted.

Certification – no report

HOF (Don Webster & Roger Brown) – All set for the Class of 2022. Please submit nominations for the 2023 Hall of Fame inductions.

Educational Initiatives (Greg Warren) – mentoring program and aspiring AD are ongoing.

more...

Chapter Representatives Reports – Roger Brown & Todd Gulluscio

- Roger asked to have some time to meet as a group with chapter representatives at the fall meeting or conference to share ideas. Todd thanked everyone who presented at the workshop and for their participation.

Professional Development Report – Jim Wright

- When emails go out through Final Forms, please direct your athletic administrators to read the emails. These emails are informative.
- The ease of Final Forms makes it easy to sign up for LTI, membership and conference.

Superintendent's Council Liaison – Jamie Harter

- Testing for your athletes and officials. Will there be enough officials to do the contests if they are not vaccinated?
- Liability issue that may happen without athletic administrators being certified.

State Education Department Report – Darryl Dailey

- Please find attached the State Education Department Report.
- You do have to follow the Department of Health for guidance.
- NYS PE Learning Standards were approved in March 2020. Looking for full implementation for all schools by 2023.
- Please review his report for more information and links to certain topics.

NYS AHPERD Report – Murphee Hayes for Colleen Corsi

- Worked hard to provide virtual professional development. The goal is to have the COA and NYS AHPERD conference in November at the Turning Stone.
- Initiative has been the physical education standard. The goal is to move onto the health standards.

Council of Administrators – Alan Mallanda for Cathy Haight

- Please find attached the Council of Administrators Report.
- The COA conference will be held at the Turning Stone Resort, November 17-19, 2021. Many topics will be presented.

Continuing Business & New Business – Michael Murray

- The Executive Board meeting and the full Chapter Representative Board meeting will be held on Tuesday, March 15th at the 2022 conference. The Chapter Representative Board meeting will begin at 1:00 p.m. Please plan your arrival accordingly.
- Past President's responsibility to search for nominations for vice president and officers. Interviews will take place at the conference.

With no further business, the meeting was adjourned at 10:26 a.m.

1st – Mike Giruzzi

2nd – Deb Ferry

Passed

Respectfully submitted by:

Chris Rozek

Chris Rozek

Administrative Assistance

October 18, 2021



New York State
Athletic Administrators Association, Inc.
 www.nysaaa.org

Treasurer's Report
October 1, 2021

	<u>2021-2022 Estimate</u>
<u>Income</u>	<u>Budget</u>
Conference	70,000.00
Membership	50,000.00
LTC	25,000.00
Reimbursement from NEDC	0
<u>Total Raw Income:</u>	145,000.00
<u>Expenses</u>	
Meetings Expenses (All types)- Includes the Strategic Plan	55,000.00
Student Essay Scholarship Award	500.00
Auditing/Tax preparation fees	2,575.00
LTC	15,000.00
Dues/fee: (NYSCEA, NIAAA, Sec. 1)	1,375.00
Donation to NIAAA Endowment & SS	1,000.00
Office Management (includes stipends, executive director expenses)	81,100.00
Executive Director Expenses	5,000.00
Bank Service Charge	
<u>Total Expenses:</u>	160,550.00

Current investment	\$176,668.66
Current Checking	\$109,148.00
Current Money Market	\$ 4,130.01
 Total	 \$289,946.67

10/2021

New York State Athletic Administrators Association
Balance Sheet
As of June 30, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
1010 Checking (2471)	58,808.67
1020 Checking (9509)	10,105.67
1500 Investments - AXA	175,702.58
MTF Wilmington ACT# 39427	39,129.47
Total Bank Accounts	\$ 283,746.39
Total Current Assets	\$ 283,746.39
TOTAL ASSETS	\$ 283,746.39
LIABILITIES AND EQUITY	
Total Liabilities	
Equity	
3010 Unrestricted Net Assets	279,945.00
Net Income	3,801.39
Total Equity	\$ 283,746.39
TOTAL LIABILITIES AND EQUITY	\$ 283,746.39

Monday, Aug 02, 2021 09:32:47 AM GMT-7 - Accrual Basis

New York State Athletic Administrators Association
Profit and Loss
July 2020 - June 2021

	Total
Income	
5180 Training Conference Revenue	52,813.68
5200 Revenue from Dues	125,273.55
5320 Dividends & Interest	4,425.82
LTC Income	2,850.00
Total Income	\$ 185,363.05
Gross Profit	\$ 185,363.05
Expenses	
7520 Accounting Fees	1,900.00
7530 Legal Fees	1,350.00
7540 Management Fees	82,150.28
8105 Bank Charges & Fees	585.07
8110 Office Supplies	8,263.06
8320 Conferences, Conventions, Meetings	59,195.92
8530 Dues & Subscriptions	7,385.00
8590 LTC Courses & Manuals	43,030.00
8595 Other Expenses	165.33
8650 Taxes	125.00
AMEX Payment	382.39
Investment Fees	888.92
Total Expenses	\$ 205,420.97
Net Operating Income	-\$ 20,057.92
Other Income	
6810 Unrealized Gain (Loss)	15,176.36
Dividend Income	1,914.62
Interest Earned	0.08
Realized Investment Gains/Loss	6,768.25
Total Other Income	\$ 23,859.31
Net Other Income	\$ 23,859.31
Net Income	\$ 3,801.39

New York State Athletic Administrators Association

Profit and Loss % of Total Income

July - September, 2021

	TOTAL	
	JUL - SEP, 2021	% OF INCOME
Income		
5200 Revenue from Dues	820.00	5.18 %
Uncategorized Income	15,000.00	94.82 %
Total Income	\$15,820.00	100.00 %
GROSS PROFIT	\$15,820.00	100.00 %
Expenses		
7540 Management Fees	28,598.43	180.77 %
8105 Bank Charges & Fees	97.75	0.62 %
8530 Dues & Subscriptions	3,970.00	25.09 %
Uncategorized Expense	329.08	2.08 %
Total Expenses	\$32,995.26	208.57 %
NET OPERATING INCOME	\$ -17,175.26	-108.57 %
NET INCOME	\$ -17,175.26	-108.57 %

NYSAAA Liaison Report: Dennis Fries, CMAA

October 3&4, 2021 - Executive Committee and Representative Board Meetings

National NIAAA Conferences

December 10-14, 2021 - Denver, CO – Hyatt Regency/Embassy/Conference Center
December 9-13, 2022 – Nashville, TN – Gaylord Opryland Hotel and Conference Center
December 15-19, 2023 – Orlando, FL – Orlando Marriott World Center
December 13-17, 2024 – Austin, TX -

2021 NIAAA Delegate Assembly Delegates:

Brett Banker, Mike Murray, Todd Gulluscio, Jim Wright, Dennis Fries (M. Giruzzi & AM – Alt.)

If you cannot attend please let me know by Tuesday, October 12, 2021

National Emergency Network: NY Contact People: Alan Mallanda, Dennis Fries, Pat Pizzarelli

National Initiative & Assistance Network:

2021 Initiative is: Tunnel to Towers 2021 (Will we give a NYSAAA general donation - \$250.00)

NIAAA Committee members:

PS (Chair.)– Cert.; SY–Accreditation; DF– QPA&Retired; MH (Co-Chair) –Awards; JW- Resolutions; PI - Publications

NIAAA: Web Site (**NIAAA athlete certificates: 3 Season Athlete and Scholar Athlete Recognition**)

Conference Registration on line @ niaaa.org.

Sponsorship of Endowment program at the NIAAA Conference - \$250.00

Section 1 Meeting: (Attending: D. Fries/A. Mallanda/T. Gulluscio/J. Wright) Regrets quickly...

2022 – Vermont (Tentatively: Monday, March 27 & Tuesday, March 28, 2022)

2023 – Rhode Island

2024 – Connecticut

NOTE: In the spring of 2022 NYSAAA can put a member forward to be considered as the Section 1 nominee toward NIAAA At-Large December election.

Section 1 Summer Institute (6/26-29, 2022) Under the leadership of: Pete Shambo and Steve Young.

Student-Athlete Winners:

Section 1 winners moving on to NIAAA consideration:

2007 - John Mackintosh, Chapter - 7 Cathy Phillips, AD

2008 - none

2009 - Caroline Frances Tolli, Chapter - 6 - Patrick Burke - AD

2010 - Kelsey Johnson, Chapter - 10 - Eileen Kilcullen – AD

2011 - Taylor Malmsheimer, Chapter – 3 - J. Michael Byrnes – AD

2012 – none

2013 - none

2014 - Nicholas Steven Stiansen, Saratoga Springs HS, Chtr 2 (Peter Sheehan – AD) – Scott Stuart – Chptr Rep.

2015 – none; 2016 – none; 2017 – none; 2018- none; 2019 - none

2020 - Isabelle Smith; Westhampton Beach HS; Kathy Masterson-AD; – Chp. 11- Tim Mullins – Chapter Rep.

2021 – Scott Weitman; Yorktown HS; Robert Barrett - AD; Chapter 1 – Sue Dullea – Chapter Rep.

and Sarah Stevens; Ellenville HS; Kermit Moyers – AD & Chapter 9 Rep.

NIAAA Membership accommodation for maintaining 70% of NYSAAA total potential members in the NIAAA:

1991, 1995, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020 & 2021 (Highest)

2022 Awards:

State Award of Merit – _____

Otis Sennett Award – _____

Dr. Jack Foley Award – _____

(Foley award recipient will be forwarded as our Frank Kovaleski Award Nomination to Section 1)

(2020 & 21 Winners)

Presenter – Murphee Hayes – CAA

Presenter – Timm Slade - CMAA

Presenter – Scott Sugar – CAA

For Chapter Reps. regarding the NIAAA Scholar-Athlete Essay contest:

1. Check your contact information below, it is on the S/A Nomination form
2. Go back and **immediately** nominate one boy and one girl from your school.
3. By the end of next week (Friday, October 22), be sure to down load and email a copy of this S/A form to all AD's in your Chapter and copy me in your email. Two things will happen; a) I'll know you've done it and b) I'll be able to capture your Chapter's ADs emails.
4. In your email text be sure to highlight your "in by" date and your return information. Maybe even adjust the form so only your pertinent information is on it.
5. The cut off to receive **your Chapter's nominees is: Wednesday, November 24, 2021**
6. To be considered for the State Award recognition you must have sent me your Chapter's male & female winner by: **Friday, January 7, 2022.**
7. Contact me if you have any issues.

Denny Fries; Email: dennyfries@gmail.com; Cell: 585.730.1526

NYSAAA Chapter Representatives (Chapter locations are the same the Sections)

- Chapter 1:** Susan Dullea CAA, Carmel HS, sdullea@carmelschools.org;
Chapter 2: Len Kies CMAA, Bethlehem CSD, dlkies@bethlehemschools.org;
Chapter 3: Jolene Todd CAA, Syracuse City Schools, jtodd@scsd.us;
Chapter 4: Andy Buchsbaum CAA, Owego Free Academy, buchsbauma@oacsd.org;
Chapter 5: Dr. Patrick Irving CMAA, Gates Chili CSD, Patrick_irving@gateschili.org;
Chapter 6: Jeffrey Roth, CAA, Wilson CSD., jroth@wilsoncsd.org;
Chapter 7: Matt Walentuk CAA, Section 7 Executive Director, walentuk_matt@cves.org;
Chapter 8: Jennifer Keane CAA, Wantagh HS, keanej@wantaghschools.org;
Chapter 9: Kermit Moyer CAA, Ellenville CSD, kmoyer@ecs.k12.ny.us
Chapter 10: Missy Hastings-LaVigne CAA, Brushton Moira, mlavigne@bmcsd.org;
Chapter 11: Kathy Masterson CAA; Westhampton Beach S.D., kmasterson@whbschools.org



NYSAAA

New York State Athletic Administrators Association

United For Excellence

President's Report Michael Murray, CMAA October 3, 2021

Summary/Dates of activities:

- July 17-19, 2021 Monticello Attended NYSPHSAA Central Committee meeting and gave a report on behalf of the organization.
- August 15-17, 2021 Albany Attended NYSAAA strategic plan development
- September 30, 2021 Zoom Attended NIAAA President's meeting.

Other:

- Numerous meetings with conference planning team members.
- Numerous conversations/meetings/calls with potential keynote and workshop speakers for the conference.
- Potential topics for breakout/workshop sessions is attached.
- Collaborated with Executive Director and Associate Executive Director on ideas for the conference and make-up of the agenda.
- Planning to attend the NIAAA conference in Denver in December.
- Wrote article/President's message for NYSAAA newsletter.
- Worked with our Executive Director to plan agenda for this Executive Committee meeting.
- Will continue to work with the 2022 NYSAAA conference planning committee.
- Worked with the Past President, President-Elect, and Executive Committee on finalizing current Executive Director's annual evaluation and to develop a framework and timeline for the future. This required several meetings to complete.
- Conference planning team members have changed a little since we first began planning in February 2019. Updated list is attached.

United For Excellence – 2022 NYSAAA Conference Planning Team

Conference Planning Chair – Patrick Irving, Gates Chili
Assistant Planning Chair - Chris Corey, Newark

Professional Development Chair – Duey Weimer, Victor

Professional Development Committee:

Lorri Campbell, Honeoye
Christal Kent, Waterloo
Paul Lahue, Marcus Whitman
Jon Mastin, Bloomfield
Dave Michelsen, School of the Arts
Jen Placito, Spencerport

Raffles and Drawings Chair – Jon Mastin, Bloomfield

Raffles and Drawings Committee:

Lorri Campbell, Honeoye
Christal Kent, Waterloo
Sue Penepent, Greece Arcadia

Conference Gift Co-Chairs – John Pelin and Jen Placito, Spencerport

Survey and Feedback Chair – Jon Mastin, Bloomfield

Survey and Feedback Committee:

Jen Placito, Spencerport
Duey Weimer, Victor

Floor Manager Chairperson – Nate Merritt, Brighton

Floor Managers/Assistants at Conference:

Christal Kent, Waterloo
Tony Lipani, Greece Athena/Arcadia
Dave Michelsen, School of the Arts
Duey Weimer, Victor

Special Advisors:

Denny Fries, Executive Director MCPSAC
Mike Giruzzi, Hilton
Kathy Hoyt, Executive Director Section V
John Pelin, Retired from Spencerport
Pete Shambo, Retired from Penfield

Email Addresses of planning team:

Michael Murray, CMAA, President Elect
Work Phone: 585-293-1800, x3110, Cell: 585-315-3943
Email: mmurray@cccsd.org

Chris Corey chris.corey@newarkcsd.org
Christal Kent Christal.Kent@waterloocsd.org
Dave Michelsen David.Michelsen@RCSDK12.ORG
Dennis Fries dfries@mcpsac.org
Duane Weimer weimerd@victorschools.org
Jennifer Placito jplacito@spencerportschools.org
John Pelin jfpelin6@gmail.com
Jonathan Mastin jmastin@bloomfieldcsd.org
Kathy Hoyt KHoyt@wflboces.org
Lorri Campbell lcampbell@honeoye.org
Mike Giruzzi mgiruzzi@hilton.k12.ny.us
Nate Merritt nate_merritt@bcsd.org
Patrick Irving Patrick_irving@gateschili.org
Paul Lahue PLAHUE@MWCSO.ORG
Peter Shambo PeteShambo52@gmail.com
Sue Penepent Susan.Penepent@greececsd.org
Tony Lipani anthony.lipani@greececsd.org

Potential breakout/workshop session topics for 2022 conference:

- Promoting your program on social media/media day
- Technology: Automating your Athletic Office
- Mental Health/Mindfulness
- Title IX
- NCAA recruiting process – special attention to under-served students
- Developing an evaluation tool, personnel evaluations, how to improve our skills and the skills of our coaches
- Coaches Handbook, mission, vision and code of conduct, preseason planning and
- How to train your coaches to work with a diverse population (Title IX, diversity and gender identity)
- Understanding Your Power (focus of this is on diversity and inclusion)
- Female Round Table
- Starting a Unified Program in your school
- Leadership for new varsity coach
- Equity and Athletics
- Working with your Principal to help develop your athletic program (with both a small & large School Principal presenting)

New York State Athletic Administrators' Association, Inc.
2022 Tentative Conference Program Schedule
"United For Excellence"

Monday – March 14, 2022

Phila/Gallery

8:00 a.m. – 9:00 p.m. Pre-conference Move In & Set Up - Phila
 3:30 p.m. – 4:30 p.m. Registration Materials & Packets – Phila
 6:00 p.m. – 8:00 p.m. Planning Team/ Exec. Board Dinner
 5:30 p.m. – 9:30 p.m. LTC– Bdwy. 1 – Can be deleted
 5:30 p.m. – 9:30 p.m. LTC– Bdwy. 2 – Can be deleted

Tuesday – March 15, 2022

7:30 a.m. – 11:30 a.m. LTC – Bdwy 1
 7:30 a.m. – 11:30 a.m. LTC– Bdwy. 2
 11:00 a.m. – 1:00 p.m. Executive Board Meeting – Board Room
 12:00 p.m. – 4:00 p.m. LTC - Bdwy. 2
 12:00 p.m. – 4:00 p.m. LTC– Bdwy. 1
 2:00 p.m. – 5:30 p.m. Conference Registration & Triple A Shoppe (Gallery)
 4:30 p.m. 8:30 p.m. LTC – Bdwy. 2
 4:30 p.m. – 8:30 p.m. LTC – Bdwy. 1
 1:00 p.m. – 3:00 p.m. Chapter Representatives/Committee Chairs Meeting – Alabama/Travers
 3:30p.m. – 5:30 p.m. NYSAAA Representative Board Meeting – Alabama/Travers

Wednesday – March 16, 2022

8:00 a.m. – 12:00 p.m. LTC - Tentative
 8:00 a.m. – 9:30 a.m. Hall of Fame Committee Meeting – Board Room
 8:00 a.m. – 11:30 a.m. Conference Registration & Triple A Shoppe (Gallery)
 8:00 a.m. – 7:30 p.m. "Sparky" Rector Drop-In Center – (Gallery)
 9:00 a.m. – 11:00 a.m. NYS Council of Administrators Meeting - Travers
 9:00 a.m. – 10:30 a.m. First Time Attendees & New AD's Orientation Meeting -Whitney
 11:00 a.m. – 12:00 p.m. Veteran AD's Reception/Meeting – Whitney
 11:15 a.m. – 12:15 p.m. WORKSHOP SESSION A - (check your program) - Broadway 1-4
 11:30 a.m. – 12:15 p.m. HOF & WOH Reception for Inductees & Family – Alabama/Travers
 HOF & WOH Inductee Photos – Alabama/Travers
 12:30 p.m. – 2:30 p.m. Dave Martens Awards Luncheon & Alan Mallanda Hall of Fame Induction - Saratoga 2 & 3
 2:45 p.m. – 4:15 p.m. Conference Welcome and FIRST GENERAL SESSION — Saratoga 1
 4:30 p.m. - 5:30 p.m. CAA Test Review Workshop –Whitney
 4:30 p.m. – 5:30 p.m. WORKSHOP SESSION B (check your program) - Broadway 1-4
 5:30 p.m. – 7:30 p.m. EXHIBIT HALL FESTIVAL - Opening Hospitality Reception – Food/Refreshments – Festival Gifts; Visit Exhibitors – Drawings 7:00 p.m., Door Prizes (City Center)

Thursday – March 17, 2022

8:00 a.m. – 12:30 p.m. Exhibit Hall Open (City Center) – Pick up Conference Gift
 8:15 a.m. – 9:30 a.m. Visit the Exhibitors For Coffee – Drawing #2 – 9:00 a.m.
 8:00 a.m. – 12:30 p.m. Larry "Sparky" Rector Materials & Drop-In Center (Gallery)
 8:00 a.m. - 9:30 a.m. Retirement Planning Workshop – Equitable Advisors – Broadway 1
 8:00 a.m. – 10:00 a.m. CAA EXAM - Whitney
 10:15 a.m. – 11:30 a.m. EXHIBIT HALL BRUNCH - Drawing #3 11:00 a.m.
 10:00 a.m. – 12:00 p.m. NYSPHSAA Section Executive Directors Meeting – TBD
 11:15a.m. – 12:30 p.m. LAST CALL -Visit the Exhibitors – Drawing #4 – 12:00 p.m.
 12:00 p.m. – 1:00 p.m. Past Presidents Lunch Meeting - by invitation – High Rock
 1:00 p.m. – 2:00 p.m. SECOND GENERAL SESSION — Saratoga 1 -
 2:15 p.m. – 3:15 p.m. WORKSHOP SESSION C (check your program) - Broadway 1-4
 3:30 p.m. – 4:15 p.m. iPhone Workshop -"Quick tips/tricks to use on your iPhone to help make your life easier." Denny Fries, CMAA Bdwy. 1
 3:00 p.m. – 4:00 p.m. NYSPHSAA Student Athlete Development Committee – Board Room
 3:45 p.m. – 4:15 p.m. Award Recipient Photo Session - Travers
 4:30 p.m. – 5:15 p.m. President's Reception (by invitation only) - High Rock
 5:30 p.m. – 7:30 p.m. Roy O'Neill Conference Awards Banquet – Saratoga Ballroom

Friday – March 18, 2022

8:00 a.m. – 9:00 a.m. ALL CONFERENCE BREAKFAST - Saratoga Ballroom
 9:00 a.m. – 10:00 a.m. THIRD GENERAL SESSION – Dr. Robert Zayas, CAA Executive Director
 NYSPHSAA - Saratoga Ballroom
 - State Association Updates & Perspectives, Q/A
 10:15 a.m. – 11:30 a.m. NYSAAA Annual Meeting – Annual Meeting; Wrap Up & Re-cap; Acknowledgements; Chapter Door Prizes & Raffle Drawings - Saratoga Ballroom
 11:30 a.m. Conference Adjourns
 11:30 a.m. – 1:00 p.m. 2023 Conference Planners Meeting Tentative– Broadway 4

**Vision Statement of the
New York State
Athletic Administrators Association**

To advocate the values of education-based athletics by providing leadership and professional development for its members.

**Mission Statement of the
New York State
Athletic Administrators Association**

To provide the resources, mentorship, professional development, and certification dedicated to the growth of student-athletes through education-based athletics.

To support teaching and learning in the profession of athletic administration by actively fostering a diverse and inclusive community of professionals.

General Statement for Introduction

Identify Pillars: Professional Development, LTC Courses, Mentoring, State Conference, Advocacy for CAA/CMAA Requirement for state Athletic Administrators, promoting inclusion in all facets of Athletic Administration

Finance

Recommended Action	Strategies for Implementation	Responsible Parties for Implementation	Quantity/Resources Needed	Initial Identification of Action
100% Membership of NYSPHSAA schools	Work from the model of Section including it in their dues. Promote the value of the membership of NYSAAA. Develop a position paper describing the benefits and value of joining the NYSAAA. Turnkey presentation for membership chairs. Create a toolbox similar to North Carolina's	Chapter Membership Chairs need to develop the message regarding the values. Officers and Ex. Directors create the paper and presentation. Chapter reps and membership chairs deliver the message	PPT, Handout, Website Update.....Moderate	2022-2023
Increase membership from PSAL, NYSAL, CHSAA	Bring in targeted familiar people. Need to look at structure of organization, develop a plan that provides opportunity for leadership roles in the NYSAAA. Develop contacts within those organizations.	NYSAAA Membership Chair & Committee	PPT, Handout, Website Update.....Moderate	2023-2024
Increase Corporate Sponsorships and vendor charges for sponsorship	Consider a dedicated person/company	Executive Board	Low	2022-2023
Increase Conference Attendance and adjust registration charges as needed	Survey the whole state as to why they go or do not go. Look at the structure of conference, consider tailoring to more specific groups - and specific themes - women, small schools, new ADs, large schools.	Executive Board	Low	2022-2023
Update, Improve and Advertise Online Store	Work with Corporate Partners BSN with more variety and different price points. Update website to make it more visible and cleaner	Executive Board/Director, Asst. Director	Low	2022-2023
Increase LTI's and Promote Certification and review charges for courses	Continue to pursue strongly with NYSED to make the certification process a requirement for all Athletic Administrators	Director & Asst. Director	Low	2022-2023
Continue to support the Aspiring AD and Mentoring Programs and revenue associated with the program	Advertise, market, promote at the Chapter level	Asst. Director	Moderate	2022-2023
Establish Permanent Finance Committee that provides financial transparency, analysis, advice, and oversight of the organizations budget. Their sole responsibility is to ensure the organization is operating with the financial resources it needs to provide programs and services to the membership	Create a criteria and rationale. 2 or 3 year rotation of committee members that work with the treasurer and the Ex. Directors and Asst. Director 5 member committee representing five different chapters staggering the terms - 2-1-1. Regions 1,8,9,11 - 5-6 - 3-4, - 2,7,10	President & Executive Director who would reach out to the Chapter Reps	Low	2022-2023

Operations

Recommended Action	Strategies for Implementation	Responsible Parties for Implementation	Quantity/Resources Needed	Initial Identification of Action
Provide a paid conference registration and one LTC class for all Chapter Representatives on a yearly basis.	Encourage the Executive Board to create a budget line for this recommendation. Consider financial support/advocacy for covering registration cost and a LTC course.	NYSAAA Executive Board/Treasurer	Request for approximate budget amount for all Chapter Representatives attendance and one LTC cost....Moderate to High	2022-2023
Implement Athletic Director mentoring program.	Create and distribute formal mentoring resources and protocols. Identify a mentoring chairperson in each Chapter.	NYSAAA Associate Director/Mentoring Chair/ NYSAAA Executive Board	The Complete Program for Mentoring aspiring, new and veteran Athletic Directors....Moderate	2022-2023
Formalize and update mentoring program for Chapter Representatives	Provide training for Chapter Representatives prior to their first Representative Board meeting. If possible, have Chapter Representatives attend May meeting in preparation for October. Consider a transition plan for new Chapter Representatives.	Secretary/NYSAAA Executive Board	Time - Two + hours prior to the first Rep Board meeting. Cost of bringing new reps to May meeting....Moderate	2023-2024
Collaborate with sections, leagues, and chapters to provide payment for NYSAAA/NIAAA dues.	Identify sections, leagues, and chapters that provide this payment and share best practices with NYSAAA members.	Executive Director, Associate Director, Chapter Representatives, Treasurer, NYSAAA Executive Board	Existing dues structures within each league/chapter, potential travel costs for presentations....Low	2024-2025
To encourage chapters to provide retiring Athletic Administrators a lifetime membership.	Honor retirees with coverage of their dues in lieu of other recognition.	Chapter Representatives	Coverage for costs of lifetime memberships within local chapters. Annual Chapter Golf/Corn Hole Tournaments to assist with the cost. Local Chapter Cost	2023-2024
To continually update current website & social media platforms.	Create a position within the Representative Board to actively review and update Website and Social Media content and information.	Executive Director/Associate Director/President/ NYSAAA Executive Board	NYSAAA YouTube Channel Create chair position responsible for website/social media updates, potential for contracting website management out, utilizing sponsorships etc. Low-Moderate	2023-2024
Encourage & support each Chapter in the creation of a Diversity, Equity & Inclusion statement.	Create a committee on the Representative Board responsible for Diversity, Equity & Inclusion. Encourage anti-racist and bias training, and offer trainings at NYSAAA Annual Conference. Make opportunities within the NYSAAA Executive Board, and Representative Board known to all.	Executive Director, Associate Director, Chapter Representatives, NYSAAA Executive Board, Representative Board	Creation of DEI Committee within the Representative Board.Low	2022-2023
Review protocols for the rotation of officers and the appointment process of the Vice President and NIAAA State Liaison to encourage regional diversity within the leadership structure.	Eligible candidates for the Vice Presidency may not come from a Chapter that is already represented by the President, President Elect, or Past President. Liaison to NIAAA should be a three year term and change the voting status to ex-officio.	Executive Board	Low	2022-2024
Foster and further enhance relationships with NYSAAA, NYSAAA, NYSAAA, NYSAPHERD, SED, NYSCOSS, NIAAA, and NFHS, and other professional organizations.	Continue to promote positive relationships with NYSAAA, NYSCOA, NYSAPHERD, SED, NYSCOSS, NIAAA, and NFHS, and other professional organizations. Reach out to NYSAPHERD & NYSCOA to bridge gaps between Physical Education & Athletics.	Executive Director/Membership	Low-Moderate	2022-2023
Maintain and update NYSAAA Constitution and by-laws.	Review and recommend changes including realignment of responsibilities of officers and committees.	Executive Director, Associate Director & Members of the Executive & Representative Board	Low	2023-2024
Create an annual promotional video sharing the vision, mission and membership benefits of NYSAAA/NIAAA	Create an informative video from NYSAAA President promoting the vision and mission of the NYSAAA. Collaborate with NYSAAA Executive Director to present and share this resource at annual workshops.	President, Executive Director & Associate Director	Video from NYSAAA President...Moderate	2023-2024
Initiate 2nd Strategic Plan Committee	Review and form committees for 2nd Strategic Plan	Executive Board, Representative Board	Fall/Winter Meetings....High	2025-2026

Programs

Recommended Action	Strategies for Implementation	Responsible Parties for Implementation	Quantity/Resources Needed	Initial Identification of Action
Establish new Mentor Program for administrators who are within their first 5 years	Develop a standardized approach	Chapter reps, retirees, Section Directors, mentoring committee	Seek the topics of interest, Utilize additional state association programs as a template....Moderate	2022-2023
Recruitment and retention of women/females and BIPOC candidates	Identify potential administrators and invite to State level meetings	Aspiring ADs committee, Chapter Reps	Breakout sessions at State Conferences, Section Workshops and Chapter meetings Resolution Addressing Diversity and Equality Low	2022-2023
Enhance and Promote Aspiring AD Program	Identify potential aspiring administrators and invite to Section and State level meetings	Aspiring and Mentoring AD Committee	Breakout session at Conferences, Communication with Chapter Representatives....Low	2022-2023
Evaluate Awards and Recognition	Examine other state associations and complete an annual review	Awards Committee, HOF Committee, and Veteran AD Committee	Pop Manual that includes previous award winners....Low	2022-2027
Improve public relations and marketing program offerings for members and media	This would include aspiring AD's, mentoring and LTI Coursework, establish a Director of Communications. Establish multiple ways to provide resources and information (toolbox), brochure, program offerings organized on state website and available on multiple social media platforms	Aspiring AD Committee, Associate Director, Director of Communications	Final Forms AMP and additional social media platforms....Moderate	2023-2024
Promote and Expand LTI Professional Development	Continue to identify, recruit and mentor certified LTI course instructors, create a framework that includes remote/in-person learning and personnel.	LTI Chairs and Chapter Reps	Instructors Database NIAAA Leadership Manuals...Low	2022-2023
Annual review of State Conference programming	Review conference feedback from members collect round table topics with leadership themes, increase round table discussion opportunities	Chapter reps, conference planning committee	Continue pre and post conference survey....Low	2022-2027
Expand and Enhance professional partnerships with SED (Principals, Superintendents Organizations)	Promote NIAAA certification of athletic administration	Associate Director, Membership and Certification Chair	NIAAA Certification Database...Low-Moderate	2022-2023



NYSAAA

New York State Athletic Administrators Association

Executive Director's Report

Executive Board Meeting

Embassy Suites, Saratoga Springs, NY

October 3-4, 2021

Activities

NYSPPHSAA Spring Meeting, Conference Call, June 6-7, 2021

NYSPPHSAA Summer Meeting - July 27-29, 2021

State Exec. Directors' Summer Meeting – Deadwood, SD, July 19-23, 2021

First Strategic Planning Committee Meetings – August 15-17, 2021

2022 Conference Planning

Corporate Sponsorship Report – 2021-22

Communications

Newsletter

Website

Continuing Business Items

Hall of Fame 2022

Wall of Fame 2022

P.O.P. Manual Updates – Social Media, Policy on Diversity, Staff Evaluations

New Business Items

Committee Changes/Additions

Meeting Schedules (2021-2022)

Winter – Executive Board Mtg. – January 30-31, 2022

Conference – All Board Meetings – Tuesday, March 15, 2022

Annual Meeting – Friday, March 18, 2022

Spring – Executive Board – Embassy Suites, Saratoga Springs, June 5-6, 2022

Fall – All Board Meetings – Embassy Suites, Saratoga Springs, October 2-3, 2022

Future Conferences – The Saratoga Hilton, Saratoga Springs

2022 – March 14-18

2023 - March 13-17

2024 – March 11-15

2025 - March 10-14



NYSAAA

New York State Athletic Administrators Association

Associate Directors Report
October 3-4, 2021 Saratoga, NY

1. Finalized language and format for the NIAAA Resolutions Committee on new resolutions dealing with diversity, equity, and mental health. The committee used NYSAAA approved language as a template for the final version
2. Met with Greg Warren and Denise Kiernan to discuss **AAMPD** rollout dates and program curriculum. [New AD List w/Mentors](#)
3. Final update for LTC 707 with partner instructors
4. Contacted NYSED for an update on certification progress. They are meeting with the various departments to discuss
5. Continued to provide ADs with access to LTI classes virtually. LTC 630 just completed. 503 and 705 to be offered in Chapter 8 next month
6. Preparing to expand the program using LEAD instructors and teams of ADs to teach LTIs either locally or virtually [LTI Teams](#)
7. Continued discussions with Final Forms AMP to improve connectivity and data collection along with improving accounting methods and proper assignment of funds to the appropriate event
8. Attended 1st Strategic Plan Summit as an ex-officio and technology advisor
9. Attended NIAAA State Coordinators Meeting in Indianapolis
10. Attended rollout of LTC 712 Ethics in Sports
11. Submitted proposal for a new LTC class, Effecting Change in Athletic Administration. If approved, co-writers are Todd Gulluscio, Curt Miller (GA) and Kelli Wingate Smith (GA)
12. Presenting workshop at NADC on Software and APP solutions for ADs
13. Using Social Media to present new and old Sponsors via our 4555 followers on Twitter.

Mentoring Program Initiative:

Provide Chapters with trained staff of working and retired ADs to aid in mentoring new and young ADs.

Offer a variety of potential programs based on the number of potential mentees and the financial capabilities of that chapter.

Program will focus on the following topics

1. LTC 501 and 502
2. Local policies and procedures
3. NYSPHSAA rules and regulations
4. Constitutions and Policies
5. HPE programs, PEHPC 101 and 102
6. Time Management
7. Event Management and Safety, LTC 631
8. Budget Development and Management
9. Awards programs
10. Community Relations and Booster Clubs
11. Professional organization support

The following reflects potential pricing for the program

Includes initial consultation with Chapter Rep and Executive Directors to determine scope and sequence.

Zoom or in-person

NYSAAA APP QR Code





NYSAAA

NEW York State Athletic Administrators Association

AWARDS COMMITTEE:
Debra Ferry, CAA - Awards Co-Chair
Murphee Hayes, CAA - Awards Co-Chair

October 3-4, 2021
NYSAAA Fall Meeting

NEW BUSINESS

1. Updated nomination forms to include
 - a. Created the Judith Ann Knight Positive Change Award to begin in 2022. All nominees will be presented to the NYSAAA Awards committee for review. This award should be presented at the ROY O'NEILL AWARDS BANQUET.
 - i. This award is earned by an athletic director who has demonstrated a passion to enhance positive change, has strong leadership skills, and the ability to mentor. This individual will have contributed to some or all of the following organizations throughout their career in athletics: NYSAAA, NYSPHSAA, NYSAHPERD and NIAAA. During Judith's error and leadership she was an advocate for boys and girls athletics, however made great positive changes for female athletics.
 - b. Created the Liam Frawley Emerging Athletic Administrator Award to begin in 2022. All nominees will be presented to the NYSAAA Awards committee for review. This award should be presented at the ROY O'NEILL AWARDS BANQUET.
 - i. This award is earned by an athletic administrator who has been an active member of NYSAAA for five or fewer years. They must be employed full-time as an athletic administrator and their school must be a NYSPHSAA member school. Individual must show contributions to community, local chapter, state, ongoing commitment to athletics, willingness to get involved, constant professional development and continuing education. as well as striving towards their CAA or CMAA. (To be given at the Roy O'Neill awards banquet at the Conference)

OLD BUSINESS

1. 2021-2022

Recognition of previous years recipients 2019-2021 ???

Wall of Honor Recipients 2019-2020:

Mary Anne Jules

Nancy Viola

Hall of Fame Inductees:

Don Snyder

Nina Van Erk

Michael Monacelli

Fran Nocella

Otis Sennett Award:

FALL 2021 SED UPDATES (Abbreviated version) (9-1-21)

CORONA VIRUS (COVID 19) INFORMATION

(Note that this information may constantly be updated and/or amended based on any new information that comes available...)

See:

- COVID 19 information (Current as of 9-1-21):
- <http://www.nysed.gov/coronavirus>
- <http://www.nysed.gov/coronavirus/guidance-p-12-schools>
- **[Health and Safety Guide for the 2021-2022 School Year](#)**

- NYSED News and Notes (Current through August 27, 2021):
<http://www.nysed.gov/>

- Digital Content Resources: <http://www.nysed.gov/edtech/digital-content-resources>

- PBS Learning material: <https://ny.pbslearningmedia.org/subjects/health-and-physical-education/#.XpXWBqhKg2w>

- NYSAHPERD Resources:
<https://www.nysahperd.org/content/hpeathome/hpeathome.cfm>

- SHAPE Resources: : <https://www.shapeamerica.org/covid19-resources.aspx>

- SHAPE Re-entry K-12 School Considerations Information:
https://www.shapeamerica.org/advocacy/Reentry/K-12_School_Re-entry_Considerations.aspx

- CDC information: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools-faq.html>

- <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-guidance.html>

PHYSICAL EDUCATION

GOOD NEWS! NEW YORK STATE PHYSICAL EDUCATION LEARNING STANDARDS WERE APPROVED BY THE NYSED BOR (March 2, 2020)

- Collaboration between NYSAHPERD and multiple stakeholders with SED.

- The NYS Physical Education Learning Standards were approved unanimously by the NYSED BOR on March 2, 2020.
- Summary of the NYS Physical Education Learning Standards (2020) revision process at the following link.
 - <http://www.regents.nysed.gov/common/regents/files/320p12a4.pdf>
- <http://www.nysed.gov/curriculum-instruction/physical-education-learning-standards>
- <http://www.nysed.gov/common/nysed/files/new-york-state-physical-education-learning-standards-at-a-glance-2020.pdf>
- <http://www.nysed.gov/common/nysed/files/programs/curriculum-instruction/nysed-physical-education-learning-standards-roadmap.pdf>

PROFESSIONAL DEVELOPMENT TOOLS

- <http://www.nysed.gov/common/nysed/files/programs/curriculum-instruction/nys-pe-standards-2020-presentation.pdf>
- <http://www.nysed.gov/common/nysed/files/programs/curriculum-instruction/turnkey-guidance-for-nys-physical-education-learning-standards-2020-introduction.pdf>
- Parent Guidance flyer
- <http://www.nysed.gov/curriculum-instruction/new-york-physical-education-learning-standards-2020-parent-resources>
- Coming soon (2020-2021): NYS Curriculum PE Alignment Toolkit
- Coming soon (2021-2022): Further PD Training for Introduction of NYS Physical Education Learning Standards (2020) and aligning Curriculum to the NYS PE Learning Standards (2020)
- Work will begin on Adapted PE Guidance materials (Fall/Winter 2021)



Phase I: Raise Awareness
(Fall 2020-Fall 2021)

Training on the new standards; awareness of the rollout timeline; statewide collaboration with the BOCES, school districts, professional organizations, and higher education



Phase II: Build Capacity
(Fall 2021-Fall 2023)

Guidance for local programs and curriculum development and additional standards resources and training



Phase III: Full Implementation
(Fall 2023- Ongoing)

First full year of new standards implemented in the classroom

- *Note that SED is moving forward with timeline process and all NYS PE Learning Standards activities at this time.

ATHLETICS

A) ATHLETIC ADMINISTRATOR CERTIFICATION is being discussed and being developed in collaboration with the New York State Education Department and the New York State Athletic Administrators Association (NYSAAA) (Details TBD)

B) Proposed Amendment to Section 135.4 of the Regulations of the Commissioner of Education Relating to High School Students' Eligibility to Participate in Interscholastic Competition Until the Conclusion of the Interscholastic Athletic Spring Season. (To become permanent July 2021)

- Due to the COVID-19 crisis, the New York State Public High School Athletic Association has extended the interscholastic athletics spring season until June 30, 2021. The Department received inquiries on whether students who graduate prior to June 30, 2021 would be able to complete participation in their spring sports. Moreover, many of the student athletes in nonpublic schools graduate in May and/or early June, prior to the end of the spring interscholastic season. Currently, section 135.4 of the Commissioner's regulations does not permit participation in athletic competition after a student graduates.

Commissioner's regulation §135.4(b)(1) states that "[a] pupil shall be eligible for senior high school athletic competition in a sport during each of four consecutive seasons of such sport commencing with the pupil's entry into the ninth grade and **prior to graduation...**"

- The Department proposed to amend section 135.4 of the Commissioner's regulations to clarify that eligible student athletes may participate in interscholastic sports and complete their spring season during the year in which they graduate, including when such students' graduation ceremony occurs prior to the end of the interscholastic athletic spring season. No other eligibility requirements are altered by this proposed amendment.

C) COVID -19 Update: First Aid and CPR/AED Certification Flexibility for Coaches. (June 2020)

- See: <http://www.highered.nysed.gov/tcert/news/newsitem062320-1.html>
- ***See updated amendment below from December (2020): (Extended to June 30, 2021)**
- **District would have to ensure certified staff available for AED on site.**
- http://www.highered.nysed.gov/tcert/news/newsitem121020_FA-CPR.html

B) COVID -19 Update: Theory and Techniques of Coaching (Sport Specific) Course Internship Experience Flexibility. (Note-December 20- Extended to 2020-2021 academic year).

- See: <http://www.highered.nysed.gov/tcert/news/newsitem062320-2.html>
- http://www.highered.nysed.gov/tcert/news/newsitem102020_prof-coach-cert.html

C) COVID -19 Update: Professional Coaching License Amendment (Note-Extended to fall 2020, winter 2020-2021, and/or spring 2021 sports seasons). (October 2020 BOR meeting)

- http://www.highered.nysed.gov/tcert/news/newsitem102020_prof-coach-cert.html

➤ Background:

All coaches of extracurricular sports must complete a sport-specific theory and techniques of coaching course within five years of their initial appointment as a coach. One of the requirements in this course is an internship experience.

The Department encourages course instructors to provide opportunities for prospective and current coaches to work with P-12 or college students, mentors, and supervisors in person or virtually using distance education instructional methods and technologies, wherever possible. If this type of interaction is not possible for the entire experience due to the COVID-19 outbreak, the Department is extending the internship flexibility for the 2020-

2021 academic year where course instructors may supplement the internship experience with alternative methods of instruction. However, the internship must include some virtual and/or in-person interaction with P-12 or college students.

Alternative methods of instruction must ensure that the coaches develop the knowledge and skills expected during internship experience. Examples of alternative methods of instruction include, but are not limited to, simulations, video case studies, and other coaching exercises.

Practice Guidelines for Athletic Trainers in Secondary Schools

- The New York State Committee for Athletic Training has developed and posted on the Education Department's website "Practice Guidelines for Athletic Trainers in Secondary Schools" which emphasize the role and responsibilities of NYS certified athletic trainers in secondary schools, in accordance with NYS statute and regulation.
- Athletic Trainers working in secondary schools must be NYS certified and must work under supervision of a NYS licensed physician.
- Athletic Trainers working in secondary schools must also be familiar with Regulations of the Commissioner: Subchapter G. Health and Physical Education; Part 135. Health, Physical Education and Recreation, 8 CRR-NY 135.4(c)(7)(d) which govern the activities of athletic trainers in the secondary school setting, and Article 162 and subpart 79.7 of the Commissioner's regulations regarding the licensure and certification.
- These Guidelines also outline other responsibilities for athletic trainers in secondary schools, including familiarity with the NYSED guidelines on concussion management and medication management in schools.
- For questions concerning the guidelines, contact the *Office of Student Support Services* at studentsupportservices@nysed.gov or 518-486-6090, or the *NYS Committee for Athletic Training* at athlbd@nysed.gov.

American Red Cross FA/CPR/AED course update: (Verification letter for review courses) (November 2020)

- <http://www.highered.nysed.gov/tcert/certificate/coaching-first-aid-course.html>

Important information regarding the submission of American Red Cross courses can be found on the [Submitting American Red Cross courses webpage](#).

Applicants can have their American Red Cross Course instructor sign and submit the following Verification of Completion of an American Red Cross First Aid/CPR/AED Course form to

verify that they completed an Initial or Review course, and not a Challenge course. Applicants should also send their certificate of completion to tcert@nysed.gov.

- [Verification of Completion of an American Red Cross First Aid/CPR/AED Course form](#)
- [Documentation in Lieu of the First Aid Certificate of Completion](#)

HEALTH EDUCATION

ERIN'S LAW (November 2020)

In August 2019, New York State became the 37th state to sign Erin's Law into legislation. New York State's law, ([Chapter 187 of the Laws of 2019](#)) - known as Erin's Law - requires public schools to teach child sexual abuse and exploitation prevention classes to students in kindergarten through eighth grade. The New York State Education Department has prepared an Erin's Law website with curriculum resources to support this endeavor and provide assistance to schools and educators. The website and resources have been developed with the help of partners such as the Department of Health, the NYSED Office of Student Support Services, the Office of Children and Family Services (OCFS), and the New York State Center for School Health.

➤ See: <http://www.nysed.gov/curriculum-instruction/erins-law>

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Physical Education Web Site:

[http://www.nysed.gov/curriculum-instruction/physical-](http://www.nysed.gov/curriculum-instruction/physical-education/)

Health Education Web Site:

<http://www.p12.nysed.gov/ciai/health/>



New York State Council of Administrators of Health, Physical Education, Recreation and Dance

Chartered by the New York State Board of Regents 1964
Section of NYS Association for Health, Physical Education, Recreation and Dance

NYS AHPERD COA Section
COA President: Cathy Haight

The COA state conference will be held at the Turning Stone Resort, November 17-19. The first session will begin at 9:00 am on Wednesday November 17 in the Golf Club House.

Presentations include:

- The Leadership - Management Conundrum: Two Skill Sets for Success - Dr. David Hoch
- Quality Communication Through Relationships and Technology - Dr. David Hoch
- How to Motivate your Staff - Ron Whitcomb & Brian Donahoe
- Hot Topic Round Table - Jason Lehmebeck & Dr. Tamela Ray
- Essentials for New Directors - Charles Gonsalves
- Return to Physical Education after a Concussion - Dr. Brian Rieger & Matt Murphy
- Legal News Update - Renee James
- NYSAPHSAA Update - Robert Zayas
- Curriculum and Assessment Guidance Document 2nd ed. - Clancy Seymour
- New Learning Standards - Darryl Daily
- Personal Wellness - Jessica Small
- Three ?s To Ask About Your K-12 Health Education – Lori Reichel
- Honors Credit High Performance Physical Education -Kevin Poggi & Greg Trotter
- Off - Season Dynamic Strength Training Form Athletes - Kiki Seago
- The Development of a Physical Education Handbook, Curriculum and New York State Plan – James Rose

Other Highlights include a Higher Education/COA luncheon, the Anne Mackey Luncheon and the COA social/happy hour.

The NYS AHPERD 83rd Annual State Conference is being held November 17-20 at the Turning Stone Resort. Please support your health and physical education staff by sending them to this for their professional development.

The 2nd addition of the Physical Education Curriculum and Assessment guide is hot off the press. There are now two versions - K-6, 7-12 guides. The guides are much more user friendly than the first addition. Clancy Seymour of Canisius College is currently scheduling training workshops for school districts. I encourage all directors of physical education to use these wonderful resources. Hard copies and digital downloads are available. Please purchase for your district!



NYS AHPERD is also offering program evaluations. Contact the central office.

The new NYS AHPERD website is up and running. Check it out! www.nysahperd.org

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