



COMMEMORATING
25 YEARS
1981-2006

New York State Athletic Administrators Association, Inc.

www.nysaaa.org
e-mail: nysaaa@yahoo.com

Minutes Executive Board Meeting June 19, 2006 Saratoga Springs, New York

Attendees: Ken Garry, President
Wayne Bertrand, Vice President
Roger Brown, Secretary
Dave Martens, NIAAA Liaison
Chris Rozek, Recording Secretary
Bill Bryant, President-Elect
Dennis Fries, Treasurer
Alan Mallanda, Executive Director
Bob Stulmaker, Past President

The meeting was called to order by President Garry at 8:45 a.m.

There was a motion made to accept the minutes from the conference meetings.

1st – Roger Brown 2nd – Bill Bryant Passed

Treasurer's Report – Dennis Fries

Denny reviewed the Treasurer's Report (attached). Motion was made to accept the report.

1st – Bob Stulmaker 2nd – Bill Bryant Passed

Conference Treasurer's Report – Chris Rozek

Chris reviewed the Treasurer's Report (attached). Motion was made to accept the report.

1st – Bill Bryant 2nd – Bob Stulmaker Passed

2006 Conference Wrap-Up – Bob Stulmaker

- Bob was pleased with everything.
- Bob thanked Wayne Bertrand and Ron Grastorf for all their hard work. Dave Herman did a great job as conference planner.
- President Garry thanked Bob for his guidance in helping him prepare for the 2007 conference.

2007 Conference Planner's Report and President's Report – Ken Garry

- A rough draft of the 2007 program was distributed. Harold Fried is working on getting things confirmed.
- Ken shared with the committee the meetings he has attended as of date (attached).

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NIAAA & Section I Reports – Dave Martens and Dennis Fries

- A Section I meeting was held in May in New Hampshire.
- A summary was submitted from Dave Green stating the monies that was sent to New Orleans and Mississippi. Between donations and money donations it amounted to around \$25,000.00. Donations were sent to the State Directors of those states for disbursement.
- National membership is at 659. The fiscal year is July 1st – June 30th. Dave mentioned about offering a dual membership for the retired members. Alan will put that option on the revised membership form.
- The 2006 National Conference will be held in Anaheim, CA.
- As of date, there were 35 people registered for the Summer Institute in Cape Cod. 19 of the registrants are from New York. The registration is low, but the conference will be held.
- Dave mentioned that for the 25th anniversary, past people who should receive a National award who didn't in the past, should be forwarded to Dave for submission for the State Award of Distinction. If anyone has any nominations, please contact Dave.

Executive Director's Report – Alan Mallanda

- Alan reviewed his report (attached).
- Denny and Alan met with Lloyd Mott and Nina Van Erk at the NYSPHSAA office about the ImPact Concussion Management. ImPact will be changing their pricing to a per pupil cost. Website is now available (www.impacttest.com). Contact Denny if you want to be on board. Cognitive testing/reaction time is done and gives a baseline and then after a concussion occurs, the athlete gets tested again.
- Denny mentioned if you use the words "brain injury" instead of concussion, this gets the parents attention to understand it is a serious issue.
- Dave expressed the State Executive Directors have been very receptive to being another resource for the National Disaster Network.
- Alan will be meeting with the CPA on June 20th to get the process of the audit started. Form 990 is the issue on why we haven't filed in years. He will get us caught up and make recommendations. It will depend on total income if we need to do full audit each year.
- Handbooks – we have cut down on amount printed this year. The handbooks will again be sold out of Nina's office on the rulebook order form.
- Dual membership is going well.
- AAA Shoppe did well this year. Did not order new inventory this year.
- COA – Tom Stewart says membership is good but conference attendance is low. It was asked to be able to work it with the NYSAAA Conference, but that would not work. Possibility is having it coincide with the NYSAAA winter meeting in January. Alan will be in contact with Tom Stewart.
- President Garry has appointed John Pelin to represent the NYSAAA on the NYSPHSAA Structure and Policy Review Committee.
- President Garry appointed Pat Pizzarelli as Certification Coordinator. Don Webster will be State Chair and Steve Young will be the Assistant Chair for Leadership Training.
- Alan has sent a message to Pat Burke asking if he would like to become the Professional Development Chair and be involved with the Association and overseeing the Drop-In Center and new Athletic Director's Workshop.

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- Alan has signed a 2-year contract with Athletic IQ. This program is getting ready to set up for the fall. Four coordinators are needed for the Long Island and Albany area. Please e-mail Alan if you have anyone interested.
- The planning for the 25th Conference Anniversary is ongoing.
- The following are the dates for the upcoming meetings:
 - Fall Meeting – The Saratoga – October 15-16, 2006
 - Winter Meeting – The Saratoga – January 21-22, 2007
 - Annual Meeting – The Saratoga – March 16, 2007
 - Spring Meeting (Exec. Committee) – TBA
 - 2006 National Conference – December 8-13, 2006, Anaheim, CA
 - 2007 Conference – March 14-17, 2007, Saratoga Springs
 - 2008 Conference – March 12-15, 2008, Saratoga Springs

Chapter Representatives/Committee Chairs – Roger Brown/Bill Bryant

At this time, there is no report.

Continuing Business

None

New Business – Ken Garry

- An executive session was held prior to the Executive Committee meeting. An analysis was done of the position (not the person) for the following positions: Executive Director, Conference Registrar, Conference Treasurer, Exhibitor Chair and Membership Secretary.
- It was decided an attorney is needed to review the Executive Director's contract to be sure it is written the proper way.
- **The following motions were made:**
- A motion was made that as of July 1st, there will be a salary increase of 4% with it retro-active pending review of contract.
- 1st – Dennis Fries 2nd – Roger Brown Passed
- A motion was made to obtain an attorney to review the Executive Director's contract.
- 1st – Dave Martens 2nd – Roger Brown Passed
- A motion was made that all people holding stipend positions should review POP Manual job descriptions and submit in writing to the Executive Committee any discrepancies and each person would be evaluated. POP Manual should include evaluations and timeline of evaluations and who would do the evaluations. This was recommended to be done prior to the October meeting.
- 1st – Dave Martens 2nd – Roger Brown Passed
- Alan proposed the NYSAAA should hold an attorney on retainer or on a per use basis. Bob Stulmaker will look into this and see if there is someone in the Albany area.
- Alan will have information on the audit by the fall meeting. The CPA will recommend someone to do a full audit or any other recommendations.
- Alan will follow through on having a full audit by January 2007. This was voted on and passed.

With no further business to discuss, the meeting was adjourned at 11:05 a.m.

Respectfully submitted by:

Chris Rozek
Recording Secretary